

COLLEGE STATION I.S.D.  
1812 WELSH, COLLEGE STATION, TX. 77840  
(979) 764-5408 \* FAX (979) 694-5636

**PURCHASING OFFICE**  
**INTER-DEPARTMENTAL MEMO**

**TO:** Glynn Walker  
**DATE:** November 6, 2014  
**SUBJECT:** Heaters for Transportation Center

The heating units originally installed in the shop bay at the Transportation Center do not warm the space enough to be comfortable in the winter. The Facilities Department has worked with Estes McClure on the engineering design and VLK Architects on the product specifications. The attached proposal was requested from Entech Sales and Service.

Entech Sales and Service is an approved vendor of the Texas Local Government Statewide Purchasing Cooperative (Buy Board). The Buy Board is the secured website for this cooperative which is administered by TASB. All items on the Buy Board have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

It is the recommendation of Mark Pantel, Director of Purchasing and Jon Hall, Executive Director of Facilities to purchase five (5) additional heating units installed at the Transportation Center from Entech Sales and Service for \$57,182.00 per Buy Board contract # 461-14.

The funds for this purchase will be provided from the 2013 Bond Package, Deferred Maintenance budget.

  
\_\_\_\_\_  
Mark Pantel, Director of Purchasing

  
\_\_\_\_\_  
Jon Hall, Executive Director of Facilities

