




College Station Independent School District

Success....each life....each day....each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent 

From: Mike Ball, Deputy Superintendent for Business and Operations

Date: May 16, 2008

Subject: Consider authorization of purchase through the Department of Information Resources (DIR) of Laptop Computers for the Special Services Department.

Agenda Item: L-7 a.

Board Priority/
District Goal: Priority 3, Goal 4

BACKGROUND

The Special Services Department is in need of laptop computers. The needed computers are available through the Department of Information Resources (DIR).

A local vendor, Micro Age, is a participating vendor in the DIR Go Direct Program and has submitted quotes for the needed computers.

The quote has been evaluated by Mr. Mark Pantel, Director of Purchasing, and Mr. Chris Speier, Director of Technology.

The proposed purchases are detailed in the attached memorandum dated May 2, 2008 from Mark Pantel and Chris Speier. The total amount of the recommended purchase is \$45,530.00.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District consider approval of the purchase of laptop computers through the DIR from Micro Age in the total amount of \$45,530.00 as detailed in the above referenced memorandum.