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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

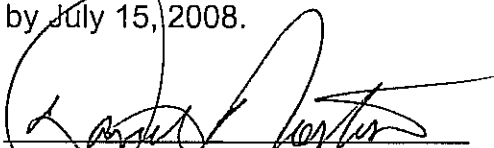
TO: Mike Ball
DATE: May 7, 2008
SUBJECT: Carpet for A&M Consolidated Middle School

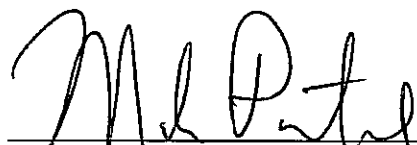
Request for Competitive Sealed Proposals for carpet for A&M Consolidated Middle School were mailed April 17, 2008 to fourteen contractors, posted on the district website and advertised April 17 and April 24, 2008. A pre-proposal meeting was held on Monday April 28, 2008. Two contractors responded to the proposal, which opened May 6, 2008. The responsive proposers were:

<u>Proposer</u>	<u>Proposal Price</u>
Brazos Valley Carpet Outlet	\$176,408.26
Kellen Commercial Carpet	\$156,500.00

David Norton, Director of Operations, Randell Tullos, Coordinator of Maintenance and Mark Pantel, Director of Purchasing evaluated and scored the proposals. An alternate proposal was submitted by Brazos Valley Carpet Outlet that did not meet the specifications of the Request for Competitive Sealed Proposal. Both base proposals submitted by Brazos Valley Carpet Outlet and Kellen Commercial Carpet meet the specifications.

Kellen Commercial Carpet received the highest score based on the evaluation criteria listed in the proposal. It is the recommendation of Mark Pantel, Director of Purchasing and David Norton, Director of Operations to award this proposal to Kellen Commercial Carpet for \$156,500.00. Work will be substantially complete by July 15, 2008.


David Norton, Director of Operations


Mark Pantel, Director of Purchasing