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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Amanda Dotson
DATE: July 12, 2010
SUBJECT: Building Supplies RFP #10-017

Request for Proposal (RFP) # 10-017, Building Supplies, was mailed June 4, 2010 to five bidders and advertised June 13 and June 20, 2010. Six vendors responded to the RFP which opened July 7, 2010. The responsive bidders were:

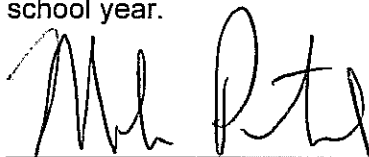
Bidders Name

Ace Hardware
Fastenal Company
Lowe's --Bryan
Lowe's-College Station
Mc Coys Building Supply
Tejas Materials

This RFP was based on a discount off retail or catalog pricing rather than item-by-item. The discount from retail price method of bidding allows an award to multiple vendors and provides a larger product and supplier base for the district. Proposals were evaluated using the percent discounts off retail prices for specific commodities of building supplies.

It is the recommendation of Mark Pantel, Director of Purchasing and David Norton, Director of Operations to accept the proposals from Ace Hardware, Fastenal Company, Mc Coys Building Supply, Lowe's-Bryan and Lowes-College Station as shown on the attached proposal tabulation sheet.

These discounts are firm for one year, effective September 1, 2007 through August 31, 2008 with an option to renew for two (2) additional years if agreed to by both parties. These vendors will provide local sources for the majority of building supplies required by the Operations Department and Career and Technology Departments for the 2010-2011 school year.



Mark Pantel, Director of Purchasing



David Norton, Director of Operations