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**PURCHASING OFFICE**

**INTER-DEPARTMENTAL MEMO**

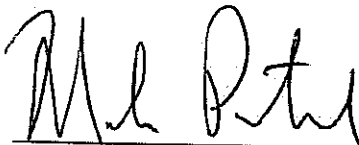
TO: Glynn Walker  
DATE: March 7, 2011  
SUBJECT: Audio Visual Equipment for Greens Prairie Elementary

As part of the 2009 bond program, the Technology Department has identified the audio visual equipment requirements for Greens Prairie Elementary and has requested the attached quote from Micro Age College Station per the Texas A&M University Master Agreement #M900327.

Pricing for this agreement is based on a discount off list pricing and the amount of discount is based on the quantity of each individual purchase. All items included in this agreement have been competitively bid and meet the competitive bid requirements stipulated in Texas Government Code, Section 791.025. The prices are available to CSISD through an interlocal purchasing agreement with Texas A&M University.

MicroAge was awarded the contract to furnish and install audio visual equipment throughout the district for the 2007 Bond program. The Technology Department is requesting we continue to utilize Micro Age for the equipment and installation for this campus. This will provide a common platform in all schools that will allow a consistent experience for all students and staff and help keep overall support costs to a minimum.

It is the recommendation of Mark Pantel, Director of Purchasing and Chris Speier, Director of Technology that we purchase the audio visual equipment for Greens Prairie Elementary from Micro Age for a total of \$345,392.95.



Mark Pantel, Director of Purchasing



Chris Speier, Director of Technology