COLLEGE STATION I.S.D. 1812 WELSH, COLLEGE STATION, TX. 77840 (979) 764-5408 * FAX (979) 694-5636

PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO:

Glynn Walker

DATE:

May 9, 2011

SUBJECT:

Leveled Literacy Books for Greens Prairie Elementary

As part of the 2009 bond program, the books for the Leveled Literacy Library at Greens Prairie-Elementary have been identified. Quotes from Benchmark Education Company and Scholastic were requested by the staff at Greens Prairie Elementary.

The pricing proposed by Scholastic is per the Region VI Purchasing Cooperative. As a member of the Region VI Cooperative, College Station I.S.D. is eligible to purchase from Region VI contracted vendors and receive significant discounts off manufacturer's list prices.

Benchmark Education Company is the sole source provider of all of the products and programs offered in Benchmark Education sales literature and catalogs. Benchmark Education Company is the original creator of all materials included in the quote.

It is the recommendation of Mark Pantel, Director of Purchasing and Donna Barrington, Principal of Greens Prairie Elementary that we purchase the books for the Literacy Library at Greens Prairie Elementary from Benchmark Education Company and Scholastic for a total of \$57,498.16.

Mark Pantel, Director of Purchasing

Donna Barrington, Principal of Greens

Prairie Elementary