




# College Station Independent School District

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## MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Greg McIntyre, Deputy Superintendent for Curriculum and Instruction 

Date: December 13, 2012

Subject: Required Board Approvals for Five Year Birth-to-Five Head Start Grant Submission Request

Agenda Item: H-5

Board Priority/  
District Goal: Priority 2/Goals 1-5

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## BACKGROUND

Head Start Program Performance Standards require the participation of the CSISD Board of Trustees as the governing body of the program to approve grant requests. Recently, Program Instruction 12-03 stated that the Administration for Children and Families (ACF) intends to begin issuing non-competitive 5-year grants in the spring of 2013. The Office of Head Start (OHS) is only able to consider those grantees that had a triennial review in Fiscal Year 2012 (October 1, 2011 - September 30, 2012) and a CLASS assessment. As our review took place in December of 2011, both of these requirements match the CSISD Birth-to-Five Head Start program.

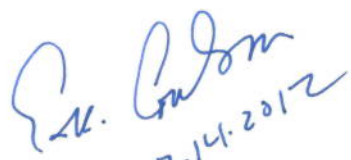
A letter is required to notify the ACF that College Station Independent School District wishes to be considered to have our designation as a Birth-to-Five Head Start agency renewed for a 5-year period without competition. The determination of eligibility will be based on the conditions outlined in section 45 CFR § 1307.3. ACF cannot make the determination until the data is available on those conditions. Because much of the relevant data is being collected in the FY 2012 monitoring year, the determination cannot be completed until after the end of FY 2012. However, the letter itself is due by January 1, 2013.

The opportunity to be non-competitive program for a five year duration is extremely beneficial to the program and would be an indicator of quality as well as consistency for the program itself. While accountability and secure funding remain important considerations, this prospect is important to consider.

The Birth-to-Five Head Start Policy Council approved this request on November 29, 2012.

GREG MCINTYRE  
Deputy Superintendent for  
Curriculum & Instruction

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12-14-2012  
EDDIE COULSON, Ed.D.  
Superintendent of Schools



# *College Station Independent School District*

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## **RECOMMENDATION**

It is recommended that the CSISD Board of Trustees approve the College Station Independent School District Birth-to-Five Head Start Program request for consideration for a five year non-competitive grant submission. A signature page will be provided at the meeting for the approval of this request.

GREG MCINTYRE  
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