



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent
From: Glynn Walker, Deputy Superintendent
Date: December 14, 2012
Subject: Consider approval of bid for Carpenter Labor (#13-001)
Agenda Item: J-3
Board Priority/
District Goal: Priority 3, Goal 4

Background

Requests for Bids for Carpenter Labor (#13-001) were advertised according to state law and board policy. Three contractors responded, and the bids were opened December 4, 2012. This bid is for carpenter labor services used to supplement Maintenance and Operations personnel on an as needed basis. Mark Pantel, Director of Purchasing, Randall Tullos, Coordinator of Maintenance, and Deena Thompson, Coordinator of Grounds Services, scored the bids. Brazos Valley Maintenance received the highest score based on the evaluation matrix as prescribed in the bid requests.

Recommendation

It is recommended that the Board of Trustees of the College Station Independent School District award bid #13-001, Carpenter Labor to Brazos Valley Maintenance for the designated term of January 21, 2013 through December 31, 2013 with the district's option to renew for two additional years.

A blue ink signature of Glynn Walker, written in a cursive style.

GLYNN WALKER
Deputy Superintendent for
Human Resources and Business

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A blue ink signature of Eddie Coulson, written in a cursive style, with the date "12-14-2012" written below it.

EDDIE COULSON, Ed.D.
Superintendent of Schools