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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Glynn Walker
SUBJECT: Cabling Labor and Materials RFB#-13-003
DATE: November 30, 2012

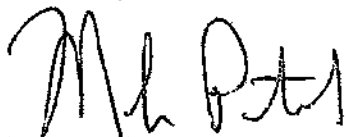
Request for Bid (RFB) # 13-003, Cabling Labor and Materials was mailed November 1, 2012 to ten bidders, advertised November 5 and November 12, 2012 and posted on the CSISD website. Six vendors responded to the RFB which opened November 28, 2012. The responsive bidders were:

24Hrs Network
Britt Rice Electric, L.P.
Bruder Electric, LLC
Core Concept Communications, LLC
DD Electronics
Technology for Education & the Enterprise


This bid will be used by the CSISD Technology Department for the primary purpose of providing cabling labor and materials on an as needed basis. Each bidder was asked to quote hourly rates for the various classes of cabling labor, mark up percentage on materials and pricing for a sample project for bid evaluation purposes.

The bids were evaluated and scored by staff members from the Technology and Purchasing Departments using an evaluation matrix. DD Electronics received the highest score based on the evaluation criteria listed in the Request for Bid.

It is recommendation of Mark Pantel, Director of Purchasing and Keith Slaughter, Network Coordinator to award the Cabling Labor and Materials Bid #13-003 to DD Electronics. This bid is effective January 1, 2013 through December 31, 2013 with an option to renew for two (2) additional years if agreed to by both parties.



Mark Pantel, Director of Purchasing



Keith Slaughter, Network Coordinator