




# College Station Independent School District

*Success...each life...each day... each hour*

## MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Dr. Clark Ealy, Deputy Superintendent for Administrative Services 

Date: December 13, 2012

Subject: Consider approval of participation by College Station Independent School District in an Interlocal Cooperative Agreement for the purchasing of child nutrition products and services, to be formed, developed, and administered by the Santa Fe Independent School District.

Agenda Item: K-1

Board Priority/  
District Goal: Priorities A, B and C: Goals 1, 2, 4 and 5

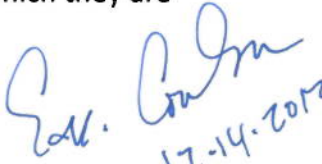
## BACKGROUND

CSISD has a number of avenues to bid our food purchases: bidding ourselves, joint bidding with Bryan ISD and using the Harris County Department of Education (HCDE) coop. For the past several years we have been using HCDE for our grocery bid, which represents about 75% of the food purchases we make on an annual basis.

Cooperatives like HCDE are funded by participating districts and the extra surcharge they charge on top of the bid price for each item. HCDE charges an additional one percent to the vendors. Vendor fee surpluses are used at HCDE to fund this program and additional programs at their agency. Money is not returned to participating districts. Since College Station is 90 miles away from Harris County, our district does not benefit from other programs offered by HCDE.

Diane Dahm, our Director for Child Nutrition, has been working with 7-10 other districts this year to develop a new cooperative for the 2013-14 school year. Santa Fe ISD has agreed to be the fiscal agent for the group. This cooperative would charge vendors 0.75% on top of their bid. Once enough money has been accumulated in the fund balance, the excess funds would be returned to the district pro rata based on the percentage of food purchased.

The agreement we are seeking formalizes the relationship with SFISD, the manner in which they are compensated and the duties of each the parties.

  
12-14-2012



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## **RECOMMENDATION**

It is recommended that the Board of Trustees of College Station ISD approve the resolution and further authorize the superintendent of schools, or his designee, to execute the Interlocal Cooperative Agreement.

CLARK C. EALY, Ph.D.  
*Deputy Superintendent for  
Administrative Services*

1812 Welsh Avenue  
College Station, TX 77840  
*Phone 979-764-5476 Fax 979-694-5825*

EDDIE COULSON, Ed.D.  
*Superintendent of Schools*