



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Glynn Walker, Deputy Superintendent

Date: February 13, 2013

Subject: Consider approval of audit firm engagement letter

Agenda Item: J-2

Board Priority/
District Goal: Priority 3, Goal 4

Background

The CSISD audit engagement letter is offered for a one-year renewal. This letter allows the current firm of Hereford, Lynch, Sellars and Kirkham, PC (HSLK) to complete our annual financial report for the current fiscal year ending August 31, 2013. We are pleased with our current relationship with HSLK. This firm has rotated audit managers and staff for our reviews and plans to continue this standard business practice.

Recommendation

It is recommended that the Board of Trustees of College Station Independent School District approve the audit firm letter of engagement with Hereford, Lynch, Sellars and Kirkham, P.C. for the fiscal year 2013 financial statement and annual reporting requirements.

A handwritten signature in blue ink, appearing to be "Glynn Walker".

GLYNN WALKER
Deputy Superintendent for
Human Resources and Business

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A handwritten signature in blue ink, appearing to be "Eddie Coulson", with the date "2-15-2013" written below it.

EDDIE COULSON, Ed.D.
Superintendent of Schools