




# College Station Independent School District

Success...each life...each day... each hour

## MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Greg McIntyre, Deputy Superintendent for Curriculum and Instruction 

Date: August 15, 2013

Subject: Consider approval of an amendment to the Interlocal Agreement for Joint Use of Facilities between the City of College Station (“City”) and College Station Independent School District (“CSISD”) to reflect the transition of Kids Klub operation.

Agenda Item: H-5

Board Priority/  
District Goal: A, B, C – 1, 2, 4, 5

## BACKGROUND

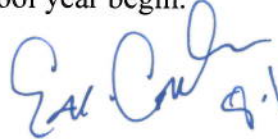
The purpose of this agreement is to work collaboratively with the City of College Station on an amendment to the Interlocal Agreement for Joint Use of Facilities between the City of College Station (“City”) and College Station Independent School District (“CSISD”) to reflect the transition of Kids Klub operation. In short, this agreement transitions Kids Klub from a city-district partnership to solely a district service/program over the next several months.

Some of the key points in the transition include:

- The daily operation, staff training, supervision, and curriculum development will become a joint responsibility of the CSISD Coordinator of Community Education and City’s Kids Klub Assistant Director.
- The City Kids Klub Assistant Director will work with the CSISD Coordinator of Community Education out of the CSISD Community Education office. We are requesting for Kids Klub to be Assistant Director’s primary focus for the 13-14 summer and school year. Administrative assistant duties will be handled in the Community Education office.
- The financial administration, participant registration, and facilities will continue to be the responsibility of CSISD.
- For the transition year of 13-14, the Kids Klub fund balance will be used to enhance the program; no district funds will be used.
- The Obligations of the City will be jointly managed by the CSISD Coordinator and Kids Klub Assistant Director, then transition over to CSISD when preparations for the 2014-15 school year begin.

CLARK C. EALY, Ph.D.  
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9.16.2013  
EDDIE COULSON, Ed.D.  
Superintendent of Schools

- An accounting of assets and liabilities will be conducted by the Coordinator of Community Education and the Assistant Director of Kids Klub. Assets will transfer to CSISD when needed.
- The monetary and non-monetary assets of Kids Klub will become the property of CSISD.

### **RECOMMENDATION**

It is recommended the CSISD Board of Trustees approve the amendment and resolution to the Interlocal Agreement for Joint Use of Facilities between the City of College Station (“City”) and College Station Independent School District (“CSISD”) to reflect the transition of Kids Klub operation as presented.