COLLEGE STATION INDEPENDENT SCHOOL DISTRICT
RFP # 14-008
OFFICE SUPPLIES, EQUIPMENT AND FURNITURE

BIDDERS:	Abil Enterprises	V-Quest Office Machines & Supplies	Staples Contract & Commercial,Inc., operating as Staples Advantage	Wilson's OfficeWorks, Ltd.	Hill Office Solutions, Inc.	Computers, Electronics, Office Etc. Ltd.	Hatt Stationers, Inc.	School Specialty	Xpress Business Products	Office Depot/Max	Enhanced Laser Products	Dream Ranch Offices Supplies	Contract Paper Group Inc.	Neutral Posture	Stand2Learn, LLC	Kingdom Alliance LLC, aka Batteries & Bulbs #428	CDW Government LLC	Ace Educational Supplies Inc.
Discount from printed catalog or website price for general office supplies and equipment	23-63%	19%	62%	8-81%	No response	10-60%	0%	15-35%	32%	45%	5%	No response	10%	NA	60%	10-50%	No response	10%
Discount, no catalog published for general office supplies, source of discount	No response	No response	No response	NA	No response	No response	No response	No response		NA	NA	20%	No response	NA	No response	1&1/	TCPN contract	No response
Discount from the printed catalog or website price for office furniture	23-63% $1 plus for annual purchases over $50,000	25%	No response	All furniture quoted separately or based off TXMAS contract	40-60%	10-60%	0%	25%	28%	45%	NA	No response	No response	50%	No response	No response	No response	10%
Rebate for Annual Purchases over:		1% over $50,000	No response	NA	No response	No response	0	See bid for details	0-4%	See bid for details	NA	We are a Buyboard Vendor Buyboard rebate	No response	NA	5% over $100,000.00	No response	No response	No response
How many regular visits to the district would you expect the local representative to make?	6	10-15	Minimum of 4	6	No response During periods of many items as necessary. Weekly/biweekly follow up protocol	20-50	No response	Upon request	1	As needed	2 a yr	2	0	5	4	12+	On call	N/A
How often would they visit?	As often as needed	As much as needed	During implementation, Staples will visit frequently. After implementation, Staples will schedule quarterly business reviews	6-8 weeks or as needed	Weekly	No response	No response	Upon request	One per month	As needed	Once a semester	Twice a year	11	Can visit upon request	Quarterly	Monthly or as needed	Available upon request	N/A
Can your company deliver in stock supplies and equipment to the district the next business day?	Yes	Yes	Yes	Yes	No response	Yes	No	No	No	Yes	Yes	Yes	No	NA	No	Yes	Yes	No
If not, delivery of items shall be made in _____ business days after receipt of District authorized order	2			2	3-5 if items are in stock	1-2	1-3	3-7	3				5-10	5 to 20 days	10	7-10	7-10	2
Location of warehouse(s) where office supplies, equipment and furniture will be delivered or shipped from	Bryan, TX	Georgetown, TX	Houston, TX	Bryan, TX	Huntsville/College Station, TX	College Station, Houston, Dallas	Mexia, TX	Ohio	Houston, TX	Houston, Dallas	Houston, TX	Dallas	Nearest in proximity	Bryan,TX	Wisconsin	College Station	Las Vegas, NV or Vernon Hills, IL	Davie, Florida
Can your company deliver directly to Central Receiving no delivery charges?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes and No, see bid	Yes	Yes	Yes	Yes	Yes	No, $75.00 per char	Yes	Yes	Yes with minimum purchase of $250.00	Orders over $50.00 from catalog or website receive free shipping and 10% discount (add20% to items with shipping notations)
Can your company deliver directly to each campus and department (if requested) with no delivery charges?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes and No, see bid	Yes	Yes	Yes	Yes	Yes	Local delivery charge is $75.00 per char	Yes	Yes	Yes	No response
List any exclusions from discount or catalog offer	Pricing based off website updated monthly	V-Quest reserves the right to maintain a 5% margin. Any item falling below will be adjusted	None	Prices based off website, already discounted	None	If discount percent given than below cost, item will be sold at cost	No response	15% Educator Price less 15% item profit B or 9 B-B1 price less 25% (item profit B or 7	Yes Ink cartridge 12% Jan/Sani 2%, paper 15%, healthcare 15% computer acc. 20%, breakroom 20	We reserve the right not to sell anything below our cost	NA	No response	General 10%	NA	NA	No response	All items are covered	None
Does your company require a minimum order?	No	No	Yes	No	No	No	No	No	Yes	No	Yes	Yes	No	No	No	Occasionally on special orders	No, to receive free delivery the order must be $150.00	See above
If yes, what is the minimum order?	None	None	$50.00	None	NA	NA	NA	NA	$50.00	NA	$50.00	$15.00	No	None	NA	Depends on the product	No, to receive free delivery the order must be $250.00	Orders over $50.00 from catalog or website receive free shipping and 10% discount (add20% to items with shipping notations)
Does your company charge a re-stocking fee on returned warehouse stock?	Yes	No	No	No	Yes	Only on special order supplies	No	No, restocking fee only on non warehouse stock No, restocking fee only on non warehouse stock	Yes	No	No	Yes	Yes	Yes	No	No	Yes not applicable on all orders	No
If yes, what is the fee?	25%	NA	NA	No returns past 90 days	35%	10%	NA	25%		NA	NA	15%	Per order assessment	30%	NA	NA	0-15%	NA
What month and year was your current catalog published?	January-13	January 14	January-14	December-13	NA	December-13	January-14	January-14	July-13	January-14	Online catalog	September-13	January-14	April-14	January-14	Web only	Daily, online	January-14
When will your next catalog be published?	December-14	January-15	January 15	December-14	NA	December 14	January-15	January-15	July 14	January-15	Online catalog	September-14	January 15	No	January-15	NA	Daily, online	January-15
Does your company participate in a purchasing cooperative(s)? If so are the discounts provided in this RFP per a specific cooperative?	Yes	Yes	No	Yes	Yes	No	No response	Yes	Yes	Yes	Yes	Yes	No	No	No	Yes	Yes	Yes
If yes, please indicate name and contact # of cooperative.	Region 20, FALCK	TIPS, Buyboard, DIR	None	Region 6	TXMAS, E&I Co-op, GSA	NA	No response	TCPN R4030	Choice Partner, Buyboard	PSA 12-100	HCDE	Buyboard 437-13	NA	None	NA	Region 6	TCPN R5106	Buyboard
Does your company offer on-line ordering of office supplies?	Yes	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
If yes will the discounted prices be available on the website?	Yes	Yes	Yes	Yes	NA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No response	No	No	But once requested	Yes	Discounts /items will be applied when invoiced
Does your company offer private label office supply products	Yes	Yes	Yes	Yes	NA	Yes	Yes, some	No	Yes	Yes	Yes	Universal	No response	No	Yes	No	No	No
Does your company offer additional discounts or special pricing for core high volume items used by the district?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No response	Yes	Yes	No	Yes	No	No	Contact us for volume discounts
If so, provide details	Available on request	We offer special pricing on high movers, toner, ink, hardware, paper, and other kan CSISD would like pricing on.	None	We offer volume pricing for quantity available in full carton purchase & direct from manufacturer. If quantity meets minimum purchase by request	TXMAS & E&I Co-op both have bered pricing levels for large volumes	For any volume orders we can extend deeper discounts. Contact us for custom quotes	In large quantities, call for pricing	See bid for details, catalogs, Office, PC, Special Needs, Early Childhood, Art, Career & Tech	Depending on the products. We can provide things not in catalogs. Xpress, Office solutions for Printing, Work Place Collections Furniture	Call rep. Shari for special pricing	None	Please email or call: Office Supplies, Equipment, furniture, Printer cartridges and supplies	Please call for quantities over 40 cases	None	$ 3 after $100,000	NA	NA	See above
List all subsidiaries of your company that will be included in this RFP	Abil Enterprises	No response	None	Wilson's OfficeWorks, Ltd.	No response	No response	No response	No response		None	NA		NA	None	NA	No response	No subsidiaries	One location
CATALOG:	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	No	No	No	Yes	Yes	No	Online	Yes
NOTES:																		
References	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included
Debarment Form	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included
Felony Conviction Notice	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included	Included
Conflict of Interest	Included	Included	Not signed	Included	Included	Included	Included	Included	Included	Submitted	Included	Included	Included	Not signed	Included	Included	Included	Included
Residence/location:	Bryan, TX	Georgetown, TX	Framingham, MA	Bryan,TX	Huntsville, TX	College Station, TX	Mexia, TX	Greenville, WI	Houston, TX	Houston, TX	Houston, TX	Krum,TX	Uniontown, OH	Bryan,TX	College Station, TX	College Station, TX	Vernon Hills, Illinois	Davie, Florida