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**PURCHASING OFFICE  
INTER-DEPARTMENTAL MEMO**

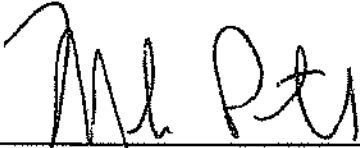
TO: Glynn Walker  
DATE: May 13, 2014  
SUBJECT: Construction Materials Testing Services

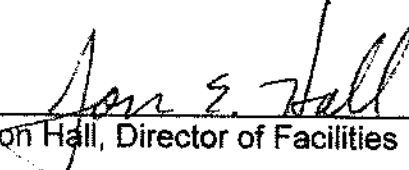
As part of the 2013 bond program, Professional Services Request for Qualifications (RFQ) for Construction Materials Testing Services was mailed on April 16, 2014 to three firms, advertised April 16 and April 23, 2014 and posted on the CSISD website. Five firms responded to the RFQ which opened May 8, 2014.

Cardno ATC  
CME Testing and Engineering, Inc.  
Gessner Engineering  
Terracon Consultants, Inc.  
Tolunay-Wong Engineers Inc.

Each statement of qualifications was evaluated by staff members from the Facilities Department and Purchasing Department using the attached evaluation matrix. All five firms met the qualifications specified in the RFQ. Gessner Engineering, Terracon Consultants and CME Testing and Engineering received the highest scores based on the criteria in the RFQ.

In order to maintain an adequate supply of qualified materials testing firms, it is the recommendation of Mark Pantel, Director of Purchasing and Jon Hall, Director of Facilities that the district authorize the Director of Facilities to negotiate and execute a contract with Gessner Engineering, Terracon Consultants and CME Testing and Engineering to provide materials testing services for specific construction projects in the 2013 bond program.

  
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Mark Pantel, Director of Purchasing

  
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Jon Hall, Director of Facilities