



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Glynn Walker, Deputy Superintendent

Date: May 14, 2014

Subject: Testing and Air Balance Engineering Services

Agenda Item: J-4

Board Priority/
District Goal: Priority 3, Goal 5

BACKGROUND

As part of the 2013 bond program, a Professional Services Request for Qualifications (RFQ) for Testing and Air Balance Engineering Services was advertised according to state law and local policy. Four (4) professional firms responded to the RFQ and all were evaluated by the CSISD Facilities and Purchasing department staff members. Three (3) companies are being recommended to maintain an adequate supply of qualified testing and air balance engineering firms during the construction phases of the 2013 bond program.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District authorize the Superintendent or his designee to negotiate and execute a contract with Engineering Air Balance Co., Specialty Engineering Inc. and Campos Engineering to provide testing and air balance engineering services for specific construction projects in the 2013 bond program.

A handwritten signature in blue ink, appearing to be "Glynn Walker".

GLYNN WALKER
Deputy Superintendent for
Human Resources and Business

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A handwritten signature in blue ink, appearing to be "Eddie Coulson".

EDDIE COULSON, Ed.D.
Superintendent of Schools