




# College Station Independent School District

Success...each life...each day... each hour

## MEMORANDUM

To: Dr. Eddie Coulson, Superintendent

From: Dr. Clark Ealy, Deputy Superintendent for Administrative Services 

Date: October 9, 2013

Subject: Southwood Valley Elementary Missed Instructional Day Waiver

Agenda Item: K-1

Board Priority/  
District Goal: Priorities A, B and C: Goals 1, 2, 4 and 5

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## BACKGROUND

Southwood Valley Elementary (021-901-104) experienced a water main leak early in the morning, Friday, September 13, 2013. Students and faculty at Southwood Valley had no water at the facility, which affected the ability of the child nutrition staff to prepare meals and eliminated the ability for students to get fresh drinking water or use the restroom. The city of College Station required all day to repair the leak. Even though students and staff arrived in the morning ready for a day of instruction, classes were unable to be held.

When a school campus has to close due to health, weather, safety or other issues, the Texas Education Agency utilizes a waiver process. This waiver allows the day of zero percent student attendance based on unforeseen emergencies to not be counted against the school and district.

College Station ISD administration requests an adjustment in the instructional day calendar for Southwood Valley (grades PK-04) to 176 instructional days removing Friday, 9/13/2013, from attendance calculations.

## RECOMMENDATION

It is recommended that the Board of Trustees of College Station ISD approve the missed instructional day waiver application to the Texas Education Agency for Friday, September 13, 2013, for Southwood Valley Elementary School.

CLARK C. EALY, Ph.D.  
Deputy Superintendent for  
Administrative Services

1812 Welsh Avenue  
College Station, TX 77840  
Phone 979-764-5476 Fax 979-694-5825

  
10-11-2013  
EDDIE COULSON, Ed.D.  
Superintendent of Schools