

COLLEGE STATION I.S.D.
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(979) 764-5408 * FAX (979) 694-5636

PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Glynn Walker
DATE: June 25, 2014
SUBJECT: Maintenance Supplies RFP# 14-003

Request for Proposal (RFP) #14-003, Maintenance Supplies was mailed February 28, 2014 to sixty vendors, posted on the district website and advertised March 1 and March 8, 2014. Twenty-eight vendors responded to the RFP, which opened April 1, 2014.

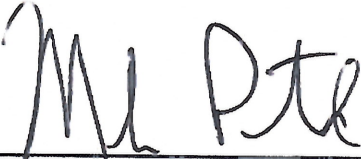
The proposal was based on a discount off catalog or retail pricing rather than item-by-item and included sections for electrical, plumbing, HVAC, building, lumber and carpentry, paint, welding and grounds maintenance supplies. The catalog method of bidding allows an award to multiple vendors and provides a larger product and supplier base for the district.

Among the vendors awarded, the department can review the catalogs and discounts quoted and select the products which offer the best value to the district. The proposals were evaluated by staff from the Facilities and Purchasing Departments using a matrix based on the evaluation criteria in the RFP.

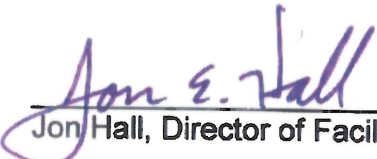
It is the recommendation of Jon Hall, Director of Facilities and Mark Pantel, Director of Purchasing to award the Maintenance Supplies RFP# 14-003 to the following vendors for annual expenditure of approximately \$200,000.

Grainger
Fastenal
Mc Coys Building Supply
TK Sales
Alamo Distribution, LLC
Lowe's Government Sales
Johnson Supply
Johnstone Supply
Kingdom Alliance LLC, dba Batteries + Bulbs
Dealers Electrical Supply Co.
Summit Electric Supply
Crawford Electric Supply Co.
Elliot Electric Supply Inc.
Frank's Electric Motor Service Inc.
Hughes Supply Company
MSC Industrial Supply Company
Chapman's Paint Company
John Deere Landscape
Sherwin Williams
Brazos Valley Welding Supply
Vir Kim Inc.
Professional Turf Products
Gail's Flags Inc.
Ewing Irrigation
Ike's Small Engines LLC
WC Tractor-Navasota

This agreement would be effective September 1, 2014 through August 31, 2013 with an option to renew for two (2) one-year periods if agreed upon by all parties.



Mark Pantel, Director of Purchasing



Jon Hall, Director of Facilities