



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Dr. Penny Tramel, Chief Academic Officer *P. T.*

Re: Governing Body Approval for Cost of Living Allowance

Date: May 16, 2019

Agenda Item: H-5

BACKGROUND

The Office of Head Start has published the opportunity for programs to apply for Cost of Living (COL) funding of 1.77% of base funding for the 2019 program year. For the program to access these funds, an abbreviated application must be approved by the governing bodies and filed in the Head Start Enterprise System. The COL allowance for Head Start is \$27,615 and for Early Head Start is \$9,531 for a total of \$37,146. The funds must be used to increase staff salaries and fringe benefits, and to pay for higher operating costs in other areas of the budget.

The Board of Trustees for the CSISD Birth to Five Head Start program will place the approval for the Costs of Living Allowance (COLA) for the 2019-2020 program year on its May 21, 2019 agenda. Approval of the Cost of Living application will be reflected in the approved minutes of the meeting which will be available after approval at the June meeting.

RECOMMENDATION

It is recommended that the CSISD Board of Trustees approve the submission of an application to request a 1.77% cost of living allowance (\$37,146) to be used for increased salaries and operating costs.

PENNY TRAMEL, Ed.D.
Chief Academic Officer

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[Signature]
5/16/19
CLARK C. EALY, Ph.D.
Superintendent of Schools