



College Station Independent School District

Success...each life...each day...each hour

College Station Independent School District Special Board Meeting Minutes March 27, 2020 10:00 a.m. Zoom Meeting Videoconference

Due to health and safety concerns related to the COVID-19, or Coronavirus, this meeting was conducted by videoconference or telephone call. At least a quorum of the board was in participation by videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that at the time of the meeting have not been suspended by order of the governor.

Members of the public had access to this meeting through either video or audio conference:

Videoconference:

Zoom meeting at <https://zoom.us/j/806780112>

Meeting ID: 806 780 112

Audio Conference:

Audio Dial In: 1-346-248-7799

Access code: 806780112#

An electronic copy of the agenda packet was attached to this online notice. Public comments related to this meeting were handled as follows:

Citizens wishing to address the Board of Trustees on either an item on the agenda or a non-agenda topic, were required to send an email to feedback@csisd.org two hours prior to the beginning of the meeting. In your email, please state your name and the subject matter of your comment. When the Board reaches the Hearing of Citizens item on the agenda, the Board President will read all comments aloud for the board to hear. The content of your written comments cannot exceed 3 minutes when read aloud. To the extent practicable, all other public comment rules will be followed.

ITEM NOS.	CONSENT ITEMS	DESCRIPTIONS
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A.		CALL TO ORDER AND WELCOME President Michael Schaefer called the meeting to order at 10:00 am.

<p>B.</p>		<p>DECLARATION OF QUORUM President Schaefer declared a quorum of seven members present via videoconference or telephone call Zoom meeting. In attendance via videoconference or telephone call Zoom meeting were President Michael Schaefer, Vice President Geralyn Nolan, Secretary Mike Nugent, Trustee Joshua Benn, Trustee Amanda Green, Trustee Jeff Horak and Trustee Kimberly McAdams.</p>
<p>C.</p>		<p>BOARD</p>
<p>C-1.</p>		<p>Board Directions and Reports/Announcements/Superintendent Reports and Announcements</p> <p><u>Superintendent's Report</u></p> <ul style="list-style-type: none"> ● COVID 19 Update Interim Superintendent Mike Martindale gave an update on the status of CSISD and the services provided due to the COVID 19 emergency school closure. <ul style="list-style-type: none"> ○ Continuation of Food Service Food distribution services continued from the first week we closed. Bridget Goodlett and Chrissy Hester jumped right in and got it going. Distribution at five sites continues through today. We added The Lincoln Center this week. On Monday, March 16th we distributed 420 meals. As of yesterday, we distributed 1933 meals. As the demand has continued to grow, we have adjusted to meet the needs of our families. The USDA relaxed the guidelines yesterday. Before that it was required that the child be present. Now they waived that requirement and the parent can pick up for kids not present. This will cause the number of meals will tick up. Kudos to the numerous volunteers, Chrissy, Bridget and all the Child Nutrition folks. ○ At-Home Learning Plan As soon as we announced closing, folks came together to develop and roll out an at home learning plan. Campuses and teachers attempted to reach all kids via phone. So far we have reached 10,700 of our 14,000 students as of Tuesday. Teachers are asking about technology needs when checking on kids. 91% of students indicated they have tech resources available. We have utilized a two-prong approach. The high-tech option was to post learning on the web

and on Schoology, which we purchased last year and has proved to be invaluable. The low-tech option for students with no technology or for those who just preferred to have a paper copy, packets are available for pick up. For the secondary campuses, grades 7-12, lots of students are active. For the elementary grades K-6, more parents have been active helping kids navigate Schoology. As far as paper distribution, 2,700 student packets have been distributed. Most of those are at the K-4 level. Also, many preferred the paper option even with technology access. At grades 5-6, there is kind of a mix between both options. We had 18,208 student logins in the first three days. The older kids are more accustomed to Schoology and are more comfortable using it.

Interim Superintendent Martindale has been virtually meeting weekly with staff making adjustments to online learning as needed and planning going forward in the event the closures continue on past April 10. We are making a six-week plan. We are very pleased at how we are progressing and the ability we had to roll out online learning plan quickly.

TAMU canceled use of facilities through May 1st which affects graduation plans. Interim Superintendent Martindale will meet with the principals on Monday to make decisions on alternate graduation arrangements.

Grading and GPA conversations are also ongoing. We get daily updates from the Commissioner of Education and have weekly discussions with other Region VI superintendents. We are not going to rush into making decisions and we will continue to gather input from TEA.

This was a lot of information, but I wanted to give the group an idea of what has been going on recently.

President Schaefer: Mike Martindale and the staff has done a great job and have put in lots of hours.

Vice President Nolan: This was not too much data. We appreciate it and please keep it coming.

Interim Superintendent Martindale: We will continue to summarize information in our weekly communications with the Board. There are too many folks to name, but so impressed by how much stronger we have gotten with the collaboration piece and we hope to continue to build on that, after all is said and done. I can't thank our folks enough. And, thank you to the Board for all your support.

Trustee McAdams: Thank you to all for the hard work over last two weeks. I trust you and it makes me feel better that we can trust what you are doing. I like getting the numbers. How many individual students have logged in?

Interim Superintendent Martindale: I do not have the number of actual students in front of me, but we can look into that and get you the information.

Trustee McAdams: What are we doing to reach the remaining kids?

Interim Superintendent Martindale: I need to get an update on returned phone calls. That number was from Tuesday. I will circle back with the principals to get with their teachers to see if they have been able to make contact with the remaining students.

Trustee Green: Regarding the weekly Commissioner and Supt calls, can you expand on that?

Interim Superintendent Martindale: TEA commissioner calls are about 1 hour every day to provide information to superintendents across the State from the agency – a one-way delivery. The weekly call with Region VI is an open dialogue with other Region VI Superintendents.

Trustee Green: Can you provide more information on grading?

Interim Superintendent Martindale: At-home learning was the first piece. Now we are working on the grading and credits, etc. This is part of our next steps. TEA has a COVID-19 website. After each call, the information is dropped in there if anyone wants more information.

Trustee Green: How can the Board support your team?

		<p><u>Interim Superintendent Martindale</u>: President Schaefer and I speak on a daily basis. If you are picking up on stuff in the community, please let us know. The support for letting us get after business, that is what we need. The support and the trust we do not take lightly.</p> <p><u>Trustee Benn</u>: Regarding the additional services for sped students, have you gotten information from the State on how to handle additional supports for students needing them beyond general education?</p> <p><u>Interim Superintendent Martindale</u>: There is not a lot of flexibility on the Federal standpoint. ARDs are occurring and staff is working very hard to provide as much support as possible. Please reach out to your teacher or to Lindsey Fuentes if you need more support.</p> <p><u>Trustee McAdams</u>: With the news out of Houston, about stopping meal service due to Covid-19, what are we doing to ensure safety?</p> <p><u>Interim Superintendent Martindale</u>: A lot of gloves and sanitizer. Folks are constantly aware and being very cautious by limiting contact, changing gloves, using the sanitizer, etc. We are very aware of that and making efforts to minimize exposure.</p> <p><u>Trustee McAdams</u>: I appreciate that very much. This really became real for me last week with a positive test for one of our parents. I want to reiterate we are doing the right thing now to keep things safe for our students and I appreciate all the hard work.</p>
D.		<p>HEARING OF CITIZENS (Non-Agenda/Agenda Items)</p> <ul style="list-style-type: none"> ● Comments related to agenda items for this meeting will be heard during consideration of the item later in the meeting ● All comments not related to an agenda item at this meeting will be heard at this time <p>There were no public comments received online prior to 8:00 am via the link provided when the notice was posted - feedback@csisd.org</p>

E.	PERSONNEL
E-1.	<p>Consideration, discussion and possible action related to a resolution of the Board regarding wage payments during emergency school closure due to the COVID-19 emergency.</p> <ul style="list-style-type: none"> • Perry Memo • Resolution <p>Interim Superintendent Martindale stated that Board policy allows us to pay employees during emergency closures. This resolution makes it more official and enacts the policy. We have done this occasionally in past. This resolution enables me to continue to make specific administrative decisions and pay folks accordingly.</p> <p><u>Trustee Nolan</u>: Is this for both salary and hourly employees?</p> <p><u>Interim Superintendent Martindale</u>: This is for both exempt and nonexempt employees.</p> <p>MOTION 4856: I move we approve a resolution of the Board regarding wage payments during emergency school closure due to the COVID-19 emergency. The motion was made by Secretary Mike Nugent and seconded by Vice President Geralyn Nolan. Voting took place by roll call. The motion carried with seven ayes and zero nos.</p>
F.	BUSINESS
F-1.	<p>Consideration, discussion and possible action related to a resolution of the Board regarding procurement procedures and purchasing during emergency school closure due to the COVID-19 emergency.</p> <ul style="list-style-type: none"> • Perry Memo • Resolution <p>Interim Superintendent Martindale stated this resolution delegates authority to the Interim Superintendent to make purchases that exceed \$50,000 if needed. We do not have a need right now. We are just doing this in case the need arises.</p> <p><u>Trustee Benn</u>: Just to keep everyone informed, the district does have a reserve and despite the fact that this would be for unbudgeted items the funds would be there if needed.</p> <p><u>Interim Superintendent Martindale</u>: I am not looking to go spend a bunch of money, just having something in place in case the need</p>

		<p>arises. If we did spend money, we would adjust the budget accordingly later.</p> <p><u>MOTION 4857:</u> I move we approve a resolution of the Board regarding procurement procedures and purchasing during emergency school closure due to the COVID-19 emergency. The motion was made by Trustee Amanda Green and seconded by Trustee Jeff Horak. Voting took place by roll call. The motion carried with seven ayes and zero nos.</p>
G.		<p>ADJOURNMENT</p> <p>Without objection, President Schaefer adjourned the meeting at 10:47 am.</p>

MICHAEL SCHAEFER

BOARD PRESIDENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act on March 24, 2020, at 10:00 a.m.

MSch

*Summary Notes have been placed beneath each Consent Agenda item for clarification purposes.
Individual Board Members review each Agenda Item at least 72 hours prior to the actual Board Meeting.*

MICHAEL SCHAEFER – PRESIDENT

MIKE NUGENT - SECRETARY