



# College Station Independent School District

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*Success...each life...each day...each hour*

## MEMORANDUM

To: Mike Martindale, Interim Superintendent *MM*  
From: Molley Perry, Chief Administrative Officer  
Date: April 15, 2020  
Subject: Approval of Administrator Contracts  
Agenda Item: I-2

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### BACKGROUND

Each year, CSISD administrators who have two or more years of administrative experience within the district are eligible for a one-year extension of their current two-year term contracts. For these individuals, this extension would be until June 30, 2022.

Administrators currently in their first year as an administrator with the district are completing a one-year contract. Due to the concurrent timing of transition with the Superintendent of Schools and issuance of new administrator contracts, these individuals will be issued new one-year administrator contracts beginning on July 1, 2020 and ending on June 30, 2021.

In accordance with CSISD Board Policy DC (Local), the Board delegates to the Superintendent final authority to employ contractual personnel other than administrators, and the Superintendent has the sole authority to make recommendations to the Board regarding the selection of administrators. The board retains final authority for employment of administrators.

### RECOMMENDATION:

It is recommended that the College Station ISD Board of Trustees approve the recommendations from the Superintendent regarding extensions and issuance of contracts to administrators.