



## College Station ISD Board of Trustees

Regular Meeting - Tuesday, January 24, 2025

1:00 p.m. - CSISD Central Training Room

(1812 Welsh Ave.)

### MINUTES

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#### AGENDA

Item	Consent	Description
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A.		<b>CALL TO ORDER</b>
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President Jeff Horak called the meeting to order at 1:03 p.m.

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B.		<b>DECLARATION OF QUORUM / WELCOME</b>
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President Horak declared a quorum with five members present. In attendance were President Jeff Horak, Vice President Kim Ege, Secretary Heather Simmen, Trustee Joshua Benn, and Trustee Kimberly McAdams. Trustee Kristin Wilson and Trustee Dr. Darin Paine were not in attendance. Following the welcome, a representative from the BuyBoard presented a check to Carmella Shaffer.

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C.		<b>BOARD</b>
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C-1.		Board Directions, Reports, and Announcements / Superintendent Reports and Announcements
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Board

- CSISD Education Foundation
  - Secretary Kim Ege announced February 7, 2025, will be the annual 50 Men Who Can Cook event.
- District Educational Improvement Council
  - Vice President Heather Simmen attended the DEIC meeting, where they discussed the calendar recommendations for this meeting.
- Audit Committee
- Head Start Policy Council

- Trustee Joshua Benn announced that the Head Start Policy Council met and most of the discussion related to budgets.
- Intergovernmental Committee
  - Trustee Joshua Benn announced the Intergovernmental Committee Meeting was canceled due to weather.
- Teacher Advisory Council
- School Health Advisory Council
  - Secretary Kim Ege attended the monthly SHAC meeting, during which they reviewed the CSISD Wellness Plan.
- Other
  - Trustee Kimberly McAdams, along with Vice President Heather Simmen, participated in an outside activity with The League of Women Voters, where they shared the role of School Boards.
- Upcoming Events

#### Superintendent

- Superintendent Update - Superintendent Dr. Tim Harkrider
  - Dr. Harkrider and several Cabinet members will attend the TASA Midwinter Conference in Austin, TX January 26-29. This is the largest school administrator conference in the country.
  - Dr. Harkrider announced a new Partnership with Texas A&M through their Early Literacy Partnership.
- Upcoming Events

- C-2. School Board Appreciation
- Dr. Harkrider announced due to weather conditions and scheduling, School Board Appreciation has been tabled until February's Board Meeting.

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## **D. HEARING OF CITIZENS**

- Public comments regarding agenda items and non-agenda items will be heard at this time

There were no citizens signed up to speak at this meeting.

[Sign up here to address the Board](#)

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## **E. CONSENT AGENDA**

Items included on the Consent Agenda are as follows: Item F minutes; Item I-2 compensate Pebble Creek Elementary for missed days; Item I-3 purchase of HP laptops; Item I-4 purchase of HP desktops; Item I-5 Head Start budget eligibility and criteria; Item I-6

Head Start financials; Item I-7 monthly budget amendments; Item I-8 financial reports; Item J-6 athletic improvement projects.

**MOTION 5235:** Motion to approve as presented. The motion was made by Secretary Kim Ege and seconded by Vice President Heather Simmen. The motion carried with five ayes and zero nos.

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F.      ✓      **MINUTES**

- [December 17, 2024, Board Workshop](#)
  - [December 17, 2024, Regular Board Meeting](#)
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G.      **CURRICULUM AND INSTRUCTION**

G-1.      Consideration, discussion, and possible action regarding the 2025-2026 College Station ISD School Calendar

- [Mann Memo](#)
- [2025-2026 School Calendar Recommendation](#)

Jeff Mann, Director of School Improvement, [presented](#) the calendar survey percentages. The DEIC recommends that the CSISD Board of Trustees consider Calendar OO for the 2025-2026 school calendar.

**MOTION 5236:** I move to approve as presented. The motion was made by Trustee Joshua Benn and seconded by Vice President Heather Simmen. The motion carried with five ayes and zero nos.

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H.      **ADMINISTRATION**

H-1.      Consideration of adoption of non-business days for the calendar year 2025 for the Texas Public Information Act calendar.

- [Dunson Memo](#)
- [Resolution](#)

Austin Dunson, Director of Communications, recommended a Resolution to Establish Non-Business Days Pursuant to the Texas Public Information Act.

**MOTION 5237:** I move to accept the recommendation. The motion was made by Vice President Heather Simmen and seconded by Trustee Joshua Benn. The motion carried with five ayes and zero nos.

- H-2. Consider approval of a new administrator contract for the Director of PEIMS as recommended by the Chief Financial Officer.
- [Wilson Memo](#)

Item H-2 was tabled for another meeting.

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**I. BUSINESS**

- I- 1. Consider an order authorizing the issuance of unlimited tax school building and refunding bonds; appointing a pricing officer and delegating to the pricing officer the authority to approve the sale of bonds; establishing specific parameters for the approval of such matters; levying an annual ad valorem tax for the payment of the bonds; and enacting other provisions relating to the subject.

- [Wilson Memo](#)
- [Certificate of Order](#)

Heather Wilson, Chief Financial Officer, recommended considering an order authorizing the issuance of unlimited tax school building and refunding bonds; appointing a pricing officer and delegating to the pricing officer the authority to approve the sale of bonds; establishing specific parameters for the approval of such matters; levying an annual ad valorem tax for the payment of the bonds; and enacting other provisions relating to the subject.

**MOTION 5238:** I move to accept the recommendation. The motion was made by Secretary Kim Ege and seconded by Trustee Kimberly McAdams. The motion carried with five ayes and zero nos.

- I-2. ✓ Consider approval of a resolution to compensate Pebble Creek Elementary employees for the missed days on Thursday, December 5, 2024 and Friday, December 6, 2024, due to a fire suppression line rupture, resulting in significant flooding that caused damage to a portion of the campus.

- [Wilson Memo](#)
- [Resolution](#)

- I-3. ✓ Consider approval of the purchase of HP Laptops from Avinext of \$1,844,271.00, utilizing the 2023 Bond funds.

- [Schafer Memo](#)
- [Quote](#)

- I-4. ✓ Consider approval of the purchase of HP Desktops from Avinext of \$100,534.00, utilizing the 2022 Bond Funds.
- [Schafer Memo](#)
  - [Quote](#)
- I-5. ✓ Consideration, discussion, and possible action related to Budget and Eligibility Criteria for the Birth to Five Head Start Program
- [Wilson Memo](#)
  - [Rice Memo/Eligibility Criteria and Budget](#)
- I-6. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures
- [Wilson Memo](#)
  - [Financial Statements](#)
- I-7. ✓ Consider approval of monthly budget amendments
- [Wilson Memo](#)
  - [Budget Amendments](#)
- I-8. ✓ Consider approval of financial reports
- [Wilson Memo](#)
  - [Financial Reports](#)
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## J. FACILITIES

- J-1. Consider authorizing the Superintendent to enter into final negotiations and contract on CSP #25-004 with CS Advantage USAA, Inc. for roof repairs and replacements at A&M Consolidated High School utilizing 2023 Bond Funds.

- [Buckner Memo](#)
- [Bid Proposal](#)

Paul Buckner, Director of Facilities, proposed authorizing the Superintendent to enter final negotiations and contract on CSP #25-004 with CS Advantage USAA, Inc. for roof repairs and replacements at A&M Consolidated High School utilizing 2023 Bond Funds.

**MOTION 5239:** I move to approve as presented. The motion was made by Vice President Heather Simmen and seconded by Trustee Kimberly McAdams. The motion carried with five ayes and zero nos.

J-2. Consider authorizing the Superintendent to enter into final negotiations and contract on CSP #25-005 with Atlas Universal, Inc. for roof repairs and replacements at Cypress Grove Intermediate School utilizing 2023 Bond Funds.

- [Buckner Memo](#)
- [Bid Proposal](#)

Executive Director Buckner proposed to consider authorizing the Superintendent to enter into final negotiations and contract on CSP #25-005 with Atlas Universal, Inc. for roof repairs and replacements at Cypress Grove Intermediate School utilizing 2023 Bond Funds.

**MOTION 5240:** I move to approve as presented. The motion was made by Vice President Heather Simmen and seconded by Trustee Joshua Benn. The motion carried with five ayes and zero nos.

J-3. Consider authorizing the Superintendent to enter into final negotiations and contract on CSP #25-006 with Argio Roofing & Construction, LLC for roof repairs at Spring Creek Elementary School utilizing 2022 Bond Funds.

- [Buckner Memo](#)
- [Bid Proposal](#)

Executive Director Buckner proposed to consider authorizing the Superintendent to enter into final negotiations and contract on CSP #25-006 with Argio Roofing & Construction, LLC for roof repairs at Spring Creek Elementary School utilizing 2022 Bond Funds.

**MOTION 5241:** I move to approve as presented. The motion was made by Secretary Kim Ege and seconded by Joshua Benn. The motion carried with five ayes and zero nos.

J-4. Consider approval of a contract for purchasing and installing video scoreboards at A&M Consolidated High School Tiger Stadium and College Station High School Cougar Stadium based on Omnia contract #08-38 utilizing 2024 Bond Funds.

- [Buckner Memo](#)

Executive Director Buckner proposed to consider approval of a contract for purchasing and installing video scoreboards at A&M Consolidated High School Tiger Stadium and College Station High School Cougar Stadium based on Omnia contract #08-38 utilizing 2024 Bond Funds.

**MOTION 5242:** I move to approve as presented. The motion was made by Vice President Heather Simmen and seconded by Secretary Kim Ege. The motion carried with five ayes and zero nos.

- J-5. Consider approval of a contract for purchasing and installing LED lights at the baseball and softball fields for A&M Consolidated HS and College Station HS from Symmetry Sports Construction based on TIPS contract # 240104-01 utilizing 2024 Bond Funds.

- [Buckner Memo](#)

Executive Director Buckner proposed to Consider approval of a contract for the purchase and installation of LED lights at the baseball and softball fields for A&M Consolidated HS and College Station HS from Symmetry Sports Construction based on TIPS contract # 240104-01 utilizing 2024 Bond Funds.

**MOTION 5243:** I move to approve as presented. The motion was made by Vice President Heather Simmen and seconded by Secretary Kim Ege. The motion carried with five ayes and zero nos.

- J-6. ✓  
Contract

Consider approval of the ratification of delegation of authority for

Negotiation and Execution for the Construction Contracts for Athletic Improvement Projects at A&M Consolidated Middle School, College Station Middle School, and Wellborn Middle School with JaCody Construction; High School Stadium Additions and Renovations with JaCody Construction Baseball & Softball Fields Renovation Projects at A&M Consolidated High School and College Station High School to JaCody Construction; Renovations and Improvements at A&M Consolidated High School with Durotech, Inc., Renovations and Additions at College Station High School with Drymalla Construction; Renovations and Additions at Rock Prairie Elementary with Drymalla Construction; Phase II of the CTE Center with Pogue Construction;

- [Buckner Memo](#)

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## K. EXECUTIVE SESSION

President Horak adjourned the meeting in Closed Session at 1:40 p.m.

- K-1. (Tex. Govt. Code Section 551.001, et seq) Pursuant to Texas Government Code Sections 551.0821, deliberate a matter regarding a public school student wherein personally identifiable information will necessarily be revealed by the deliberation.

Pursuant to Texas Government Code Sections 551.071 and 551.129, consultation with school attorney concerning pending litigation in the matter styled Student v. College Station ISD; Dkt. No. 027-SE-0924 (Before a

Special Education Hearing Officer for the State of Texas); and/or related matters.

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**L. OPEN SESSION**

President Horak called the meeting back into Open Session at 2:05 p.m.

- L-1. Consider and take possible action in the matter styled Student v. College Station ISD; Dkt. No. 027-SE-0924 (Before a Special Education Hearing Officer for the State of Texas).

**MOTION 5244:** I move to accept the recommendation of the Superintendent of Schools and the school district's attorney and to direct the Superintendent and the school district's attorney to proceed as discussed in closed session in the matter styled Student v. College Station ISD; Dkt. No. 027-SE-0924 (Before a Special Education Hearing Officer for the State of Texas). The motion was made by Trustee Joshua Benn and seconded by Vice President Heather Simmen. The motion carried with five ayes and zero nos.

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**M. ADJOURNMENT**

Without objection, President Horak adjourned the meeting at 2:07 p.m.

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**Jeff Horak, Board President**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

JH/vb

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JEFF HORAK - PRESIDENT

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HEATHER SIMMEN - SECRETARY