



# College Station Independent School District

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*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Eddie Coulson, Superintendent  
From: Glynn Walker, Deputy Superintendent  
Date: August 15, 2012  
Subject: Award RFP #12-012 Apparel  
Agenda Item: J-7  
Board Priority/  
District Goal: Priority 3, Goal 4

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### Background

Request for Proposal #12-012 Apparel was advertised according to state bid law and CSISD Board Policy. The district received responses from ten (10) vendors that were individually evaluated to determine the best value for the district. Bids were evaluated according to the criteria identified in the RFP, including line item prices for commonly used apparel and a discount catalog price for other apparel.

### Recommendation

It is recommended that the Board of Trustees of the College Station Independent School District award RFP #12-012 "Apparel" to CC Creations and Monograms and More for the 2012-2013 school year, with renewal options for two (2) additional years in one-year increments.

A handwritten signature in black ink, appearing to read "Glynn Walker".

GLYNN WALKER  
Deputy Superintendent for  
Human Resources and Business

1812 Welsh Avenue  
College Station, TX 77840  
979-764-5411 FAX 979-764-5472

A handwritten signature in blue ink, appearing to read "Eddie Coulson", with the date "8-16-2012" written below it.

EDDIE COULSON, Ed.D.  
Superintendent of Schools