



College Station Independent School District

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MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Glynn Walker, Deputy Superintendent

Date: January 15, 2015

Subject: Consider action to award RFCSP #15-003 Data Cabling for Spring Creek Elementary School

Agenda Item: J-2

Board Priority/
District Goal: Priority 3, Goal 4

BACKGROUND

Request for Competitive Sealed Proposals (RFCSP) #15-003, Data Cabling for Spring Creek Elementary School was released and advertised according to Texas Education Code and CSISD Board Policy CH (LEGAL) and CH (LOCAL). The purpose of this published and advertised RFCSP was to identify one vendor to provide data cabling and installation for new school construction known as Spring Creek Elementary School. According to the RFCSP, award criteria are based on the most advantageous combination of factors that result in the best option for the district.

During the dates of November 21, 2014 through November 29, 2014 this RFCSP was mailed to fourteen (14) contractors, advertised in the local paper and posted on the CSISD Website. A pre-proposal meeting was held on December 2, 2014 and attendees were given the scope of work and had the opportunity to ask questions.

Four (4) complete responses were received from four (4) vendors identified as Britt Rice Const. dba Carroll Systems, DD Electronics, NEI Datacom, and Technology for Education. These proposals were scored according the Texas Education Code 44.031 (b) criteria. The evaluation matrix consisted of eight (8) items and the scores may be reviewed on attachment "J-2b Evaluation Matrix". Price was the largest percentage of the total score on the matrix. The submitted proposals were scored by an employee committee consisting of professional staff from the Technology Department and Purchasing Department.

GLYNN WALKER
Deputy Superintendent for
Business and Operations

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CLARK C. EALY, Ph.D.
Superintendent of Schools

Handwritten signature and date: 1/15/15



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The proposal from DD Electronics was the lowest priced proposal and their total score was also the highest on the evaluation matrix. As a result of the total matrix scores the committee selected DD Electronics as the best option for the district.

RECOMMENDATION

It is recommended that College Station Independent School District Board of Trustees award Request For Competitive Sealed Proposals #15-003 Data Cabling for Spring Creek Elementary School to DD Electronics for the amount of \$174,774.25 to be paid from 2013 Bond funds.

A handwritten signature in black ink, appearing to read "Glynn Walker".

GLYNN WALKER
Deputy Superintendent for
Business and Operations

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CLARK C. EALY, Ph.D.
Superintendent of Schools