



# College Station Independent School District

*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Clark Ealy, Superintendent  
From: Glynn Walker, Deputy Superintendent  
Date: March 11, 2015  
Subject: Consider approval of purchase of desktop computers  
Agenda Item: J-4  
Board Priority/  
District Goal: Priority 3, Goal 4

### Background

As part of the 2013 Bond program the need for replacement computers at fifteen (15) campuses has been identified along with the need for new computers at Spring Creek Elementary. Request for Quote #15-012 was mailed to twelve (12) vendors and advertised according to state bid laws and district policy. Three (3) vendors responded as identified in Mr. Pantel's attached memorandum.

The quotes were evaluated and scored by staff members from the CSISD Technology and Purchasing Departments. David Hutchison, Director of Technology, and Mark Pantel, Director of Purchasing, recommend the purchase of 1,500 HP desktop computers from Avinext. The Dell bid was the lowest price but did not include the pre-imaging option, requiring that this item be outsourced to another vendor. As indicated by the highest total score on the evaluation matrix, the Avinext HP Base Bid is recommended as the best overall value for the district.

### Recommendation

It is recommended that the Board of Trustees of the College Station Independent School District approve the purchase, pre-imaging and delivery of HP desktop computers from Avinext for the amount of \$903,700.00 from 2013 Bond funds.

**GLYNN WALKER**  
Deputy Superintendent for  
Business and Operations

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**CLARK C. EALY, Ph.D.**  
Superintendent of Schools

3/13/15