



# College Station Independent School District

*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Clark Ealy, Superintendent  
From: Glynn Walker, Deputy Superintendent  
Date: December 10, 2015  
Subject: Consider action to award RFCSP #16-004 Shade Structure  
Agenda Item: J-4  
Board Priority/  
District Goal: Priority 3, Goal 4

## BACKGROUND


Request for Competitive Sealed Proposals (RFCSP) #16-004 Shade Structure at Cypress Grove Intermediate School was released and advertised according to Texas Education Code and CSISD Board Policy CH (LEGAL) and CH (LOCAL). The purpose of this published and advertised RFCSP was to identify one vendor to construct and install the shade structure. According to the RFCSP, award criteria are based on the most advantageous combination of factors that result in the best option for the district.

Five (5) vendors responded and are identified as Aggieland Construction, Dudley Construction, Karonka Construction, Pepper Lawson Construction and Rhodes Building Systems. These proposals were scored according the Texas Education Code 44.031 (b) criteria. The evaluation matrix consisted of nine (9) items and the scores may be reviewed on attachment "Evaluation Matrix". Price was the largest percentage of the total score on the matrix. The submitted proposals were scored by an employee committee consisting of professional staff from the CSISD Facilities Department and CSISD Purchasing Department.

The proposal from Aggieland Construction was the lowest priced proposal and their total score was also the highest on the evaluation matrix. As a result of the total matrix scores the committee selected Aggieland Construction as the best option for the district.

## RECOMMENDATION

It is the recommended that the College Station Independent School District Board of Trustees award Request for Competitive Sealed Proposals (RFCSP) #16-004 Shade Structure at Cypress Grove Intermediate School to Aggieland Construction for the amount of \$81,510.00 to be paid from 2013 Bond funds.

  
**GLYNN WALKER**  
Deputy Superintendent for  
Business and Operations

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**CLARK C. EALY, Ph.D.**  
Superintendent of Schools