

COLLEGE STATION I.S.D.
9304 ROCK PRAIRIE ROAD, COLLEGE STATION, TX. 77845
(979) 764-5408

PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Martindale
SUBJECT: Pizza Bid RFB# 16-009
DATE: June 7, 2016

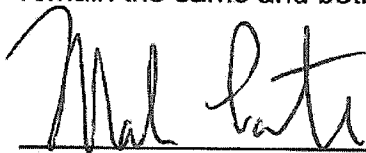
Request for Bid (RFB) # 16-009 Pizza was mailed April 1, 2016 to eight bidders, posted on the CSISD website and advertised April 1 and April 8. Four vendors responded to the bid, which opened April 20, 2016

Vendor Name

CiCi's Pizza
Houston Pizza Venture, L.P. dba Papa John's Pizza
Little Caesars Pizza
Pizza Hut (American Pizza Partners)

Staff from the Child Nutrition Department evaluated the bids using an evaluation matrix. Pizza Hut received the highest score on the evaluation matrix.

Based on the evaluation, it is the recommendation of Mark Pantel, Director of Purchasing and Diane Dahm, Director of Child Nutrition to award this bid to Pizza Hut for the 2016-2017 school year. This bid may be renewed for two (2) additional years in one-year increments, providing all terms and conditions remain the same and both parties agree to the extension prior to expiration.



Mark Pantel, Director of Purchasing



Diane Dahm, Director of Child Nutrition

College Station Independent School District

RFB #16-009 Pizza

		Pizza Hut, (American Pizza Partners)	CiCi's Pizza	Houston Pizza Venture, L.P. Papa John's Pizza	Little Caesars Pizza
Evaluation Criteria	Points				
#1- Price: \$11.50 / _____ x 50 =	(0-50)	83.33	82.85	87.79	100.00
#2-Reputation of Vendor	(0-5)	10.00	8.00	8.00	6.00
#3-Quality of Goods and Services	(0-10)	20.00	8.00	0.00	8.00
#4-Service capability	(0-5)	10.00	10.00	10.00	10.00
#5- The reputation of the vendor and of the vendor's goods or services	(0-5)	10.00	6.00	9.00	6.00
#6 -The vendor's past relationship with the district	(0-5)	10.00	10.00	7.00	0.00
#7-The long term cost to acquire the vendor's goods or services	(0-3)	6.00	4.00	3.00	4.00
#8- Student or customer preference	(0-16)	21.00	9.00	16.00	9.00
#9- Other factors contributing to the overall costs, both direct and indirect, related to an item, and compliance with CSISD's Affirmative Action policies and goals	(0-0)	0.00	0.00	0.00	0.00
#10 - For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner; a. has its principal place of business in this state; or b. employs at least 500 persons in this state;	(0-0)	0.00	0.00	0.00	0.00
#11 -the impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses including small, minority, woman-owned, or labor surplus area firms (CFR 200.321)	(0-1)	2.00	2.00	2.00	2.00
Sum of Points	(0-200)	172.33	139.85	142.79	145.00

Award Recommendation: Pizza Hut

Evaluators: Diane Dahm, Bridget Goodlet

**College Station Independent School District
RFB #16-009 Pizza Tabulation**

Item #	Description	Pizza Hut, (American Pizza Partners)	CiCi's Pizza	Houston Pizza Venture, L.P. Papa John's Pizza	Little Caesars Pizza
1.	Price per 14-16" Low Fat, Low Sodium Pizza with Whole Wheat crust (cut 8 ways)	\$6.90	\$6.89	\$6.55	\$5.75
2.	Price per commercial 14" Pizza (cut 8 ways):	\$6.90	\$6.99	\$6.55	\$5.75
	Total:	\$13.80	\$13.88	\$13.10	\$11.50
3.	Price for additional pizza toppings (other than one topping of cheese, pepperoni, Canadian bacon, Italian sausage or beef)				
4.	Price for dipping sauces:	\$1.00	\$0.99	\$1.49	\$5.75
	References:	\$0.50	\$0.50	\$0.50	.59 or two for 1.00
	Conflict of Interest:	Complete	Complete	Complete	N/A
	Felony Conviction Notice:	Complete	Not signed	Complete	Complete
	Lead Time for Orders:	Complete	Complete	Complete	Complete
	Changes for orders will be accepted on day of delivery until:	24 hours	24 hours	Not included	12-24 hours
	Compliance with Clean air and Water Act:	9am	9:30am	Not included	11:00am
	USDA Form:	Complete	Complete	Complete	Complete
	Certification Regarding Lobbying:	Complete	Complete	Complete	Complete
	Non Collusive Bidding Certificate:	Complete	Complete	Complete	Complete
	Proposer/Vendor Certification Form:	Complete	Complete	Complete	Complete
	Type of Firm:	None	Hispanic/ HUB certified	None	Minority
	Promotional items/Incentives:	Added value, marketing support at no expense to the district.	Posters, counter signs	N/A	Counter cards, Mats, Posters, banners, honor roll certificate, attendance certificate, reading certificates, LC merchandise (i.e. bracelets)
	Notes:	#2- 7.90-two topping, 8.90- 3 topping or spec.			