COLLEGE STATION I.S.D. 9304 ROCK PRAIRIE ROAD, COLLEGE STATION, TX. 77845 (979) 764-5408

PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO:

Mike Martindale

SUBJECT:

Purchase of Vans for Technology Department

DATE:

June 7, 2016

As part of the 2015-16 operating budget, the Technology Department has identified aging vehicles that are in need of replacement. The Director of the department has reviewed the available models for the purchase of vehicles which are available through the Texas Local Government Statewide Purchasing Cooperative (Buy Board) which College Station ISD is a member. All vehicles have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

The attached quote for was requested from Silsbee Toyota, an approved vendor on the Buy Board Cooperative. It is the recommendation of Mark Pantel, Director or Purchasing and Dave Hutchison, Director of Technology to purchase two (2) 2016 Toyota Sienna passenger vans from Silsbee Toyota for a total of \$54,733.00 per Buy Board Contract 430-13 Vehicles. The Buy Board Administration fee of \$400 is included in the total purchase of \$54,733.00.

Mark Pantel, Director of Purchasing

Bavid Hutchison, Director of Technology

PRODUCT PRICING SUMMARY BUYBOARD CONTRACT #430-13

Vehicles and Heavy Duty Trucks

VENDOR-Silsbee Toyota, 1396 Hwy 327 E, Silsbee TX 77656

End User: COLLEGE STATION ISD				Prepared by: RICHARD HYDER				
Contact: DAVID HUTCHISON				Phone: (409) 300-1385				
Email: dhutchinson@csisd.org				Email:	Email: rhyder.cowboyfleet@gmail.com			
	Product Description: 2016 TOYOTA SIENNA				Date: June 6, 2016			
Α.	Bid Series: 300	<u>6</u>			A. Base Price:	\$	26,890.00	
B.	Published Options [Itemize each below]							
Code	Options	Bid Price	Code		Options		Bid Price	
5328	TOYOTA SIENNA L V6 7-PASS	\$ -				ļ		
40 E414	EXTERIOR WHITE	\$ -						
FA14	INTERIOR LIGHT GRAY	\$ -	<u> </u>			<u> </u>		
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	Options	Bid Price		Opt	ions		Bid Price	
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				Total of C	C. Unpublished Options:	\$	-	
D.	Pre-delivery Inspection:					\$	_	
E.	Texas State Inspection:					\$	_	
	_							
F.	Manufacturer Destination/Delivery:					\$	_	
G.	Floor Plan Interest (for in-stock and/or equipped vehicles):					\$		
Н	Lot Insurance (for in-stock and/or equipped vehicles):					\$	_	
I.	Contract Price Adjustment:					\$	_	
J.	Additional Delivery Charge:	158	miles			\$	276.50	
K.	Subtotal:					\$	27,166.50	
L.	Quantity Ordered 2	_x K =				\$	54,333.00	
М.	Trade in:							
N.	BUYBOARD Administrative Fee (\$400 per purchase order)					\$	400.00	
Ο.	TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE					S	54,733.00	