

College Station Independent School District

Success...each life...each day...each hour



MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: June 15, 2016

Subject: Library Books Annual Bid RFB # 16-003

Agenda Item: J-8

Board Priority/
District Goal: Priority 3, Goal 5


BACKGROUND

The College Station ISD Purchasing Department in cooperation with the Director for Student Services has solicited bids for library books. Requests for Bids (RFB) #16-003 was mailed on Thursday, March 24, 2016, to twenty-nine (29) vendors, was posted on the CSISD website and advertised on Thursday, March 24, 2016 and Thursday, March 31, 2106. Thirty-one (31) vendors responded to the RFB, which opened on Thursday, April 14, 2016.


The bid responses were evaluated by district staff and this request for bids was prepared on a discount off publishers list pricing rather than an item-by-item. The result is a listing of recommended vendors that met the bid specifications. Such a listing allows the district librarians to obtain the best value for the district by evaluating the various prices and services from vendors on the list.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District award Library Books Bid #16-003 for the 2016-2017 school year to the twenty-one (21) vendors listed in the attached memorandum dated June 6, 2016.


Mike Martindale
Deputy Superintendent for
Business and Operations

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CLARK C. EALY, Ph.D.
Superintendent of Schools
6/16/16