

COLLEGE STATION I.S.D.  
9304 ROCK PRAIRIE ROAD, COLLEGE STATION, TX. 77845  
(979) 764-5408

**PURCHASING OFFICE**


**INTER-DEPARTMENTAL MEMO**

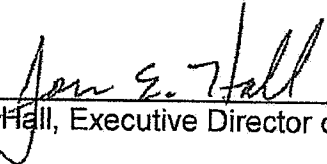
TO: Mike Martindale  
DATE: April 10, 2017  
SUBJECT: Heat Pumps for A&M Consolidated Middle School

The Facilities Department has identified several heat pump units at A&M Consolidated Middle School that have become difficult and expensive to keep running properly. The recommendation is that these heat pumps be replaced with new units.

The attached proposal from Entech Sales and Service is to remove the older heat pump units in the X section of A&M Consolidated Middle School and replace with new heat pumps. Entech Sales and Service is an approved vendor of the Texas Local Government Statewide Purchasing Cooperative. The Buy Board is the secured website for this cooperative which is administered by TASB. All items on the Buy Board have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

It is the recommendation of Mark Pantel, Director of Purchasing and Jon Hall, Executive Director of Facilities to purchase heat pump replacement units installed at A&M Consolidated Middle School from Entech Sales and Service per Buy Board contract #461-14 for \$217,626.00. The intent would be to order these units immediately after board approval and them installed and operational prior to classes beginning in late August. The funds for this purchase will be provided from the 2013 Bond Package, Deferred Maintenance budget.

  
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Mark Pantel, Director of Purchasing

  
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Jon Hall, Executive Director of Facilities