

College Station Independent School District

Success...each life...each day...each hour



MEMORANDUM

To: Dr. Clark Ealy, Superintendent
From: Mike Martindale, Deputy Superintendent
Date: April 12, 2017
Subject: Consider approval of Requests for Competitive Sealed Proposal (RFCSP) #17-009 for Interior Furnishings for Renovated Warehouse Office
Agenda Item: J - 13
Board Priority/
District Goal: Priority 3, Goal 4

Background

As part of the 2013 Bond Program, Requests for Competitive Sealed Proposals (RFCSP) #17-009 for Interior Furnishings for Renovated Warehouse Office were mailed on Monday, March 6, 2017 to twelve vendors (12), advertised on Friday, March 10, 2017 and Saturday, March 18, 2017 in the local newspaper and posted on the College Station ISD website. A pre-proposal meeting was held on Tuesday, March 21, 2017. Eight (8) vendors responded to the RFCSP which opened on Thursday, March 30, 2017.

Staff from the Facilities Department, Purchasing Department, and VLK Architects evaluated and scored all submitted proposals. Wilson's Office Works received the highest score as per the attached evaluation matrix summary.

It is the recommendation of Mark Pantel, Director of Purchasing, and Jon Hall, Executive Director of Facilities, to accept the proposal for Interior Furnishings for Renovated Warehouse Offices from Wilton's Office Works in the amount of \$272,469.07 to be purchased from 2013 Bond Funds.

Handwritten initials "MM" in blue ink.

Mike Martindale
Deputy Superintendent for
Business and Operations

1812 Welsh Avenue
College Station, TX 77840
979-764-5400 -- www.csisd.org

Handwritten signature of Clark C. Ealy and the date "4/13/17" in blue ink.

CLARK C. EALY, Ph.D.
Superintendent of Schools

College Station Independent School District



*Success...each **life**...each **day**...each **hour***

Recommendation

It is recommended that the College Station Independent School District Board of Trustees accept the proposal for Interior Furnishings for Renovated Warehouse Offices from Wilton's Office Works in the amount of \$272,469.07 to be purchased from 2013 Bond Funds.

Mike Martindale
*Deputy Superintendent for
Business and Operations*

1812 Welsh Avenue
College Station, TX 77840
979-764-5400 -- www.csisd.org

CLARK C. EALY, Ph.D.
Superintendent of Schools