

COLLEGE STATION I.S.D.
9304 ROCK PRAIRIE ROAD, COLLEGE STATION, TX. 77845
(979) 764-5408
PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

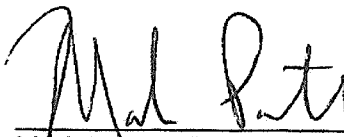
TO: Mike Martindale
DATE: November 30, 2016
SUBJECT: Special Needs School Bus

The Special Services Department has funds available to purchase a Special Needs School Bus for the district. Request for Bid (RFB) #17-002, Special Needs School Bus was mailed October 28, 2016 to four bidders, advertised October 28 and November 4, 2016 and posted on the CSISD website. Three vendors responded to the RFB which opened November 21, 2016. The bidders were:

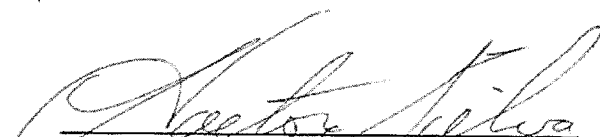
<u>Bidders</u>	<u>Total Base Bid</u>
Longhorn Bus Sales	\$95,606.00
Rush Truck Centers of Texas LP	\$105,735.00
Thomas Bus Gulf Coast GP, Inc.	\$100,380.00

The bids were evaluated and scored by representatives from the Transportation and Purchasing Departments using the attached evaluation matrix as per criteria in the bid. Longhorn Bus Sales submitted the lowest bid and received the highest overall score on the evaluation matrix. The bid from Longhorn Bus Sales also included the Acoustic Ceiling optional equipment item for no additional cost.

It is the recommendation of Mark Pantel, Director of Purchasing and Hector Silva, Director of Transportation to purchase the Model 2018 Special Needs School Bus with IC Corp Chassis, CE2608 Body, Cummins ISB 6.7 Engine and Acoustical Ceiling from Longhorn Bus Sales for a total of \$95,606.00 with funds available from the Special Services Department.



Mark Pantel, Director of Purchasing



Hector Silva, Director of Transportation