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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Martindale


DATE: December 5, 2016

SUBJECT: Roof Top Air Handling Units for the A&M Consolidated Middle School (AMCMS) Gym

As part of the 2015 bond program, deferred maintenance, the Facilities Department has identified two (2) Roof Top Air Handling Units that need replacement at the A&M Consolidated Middle School (AMCMS). The existing units have become too expensive to continue repairing and charging with refrigerant. These two replacement units will provide new efficient units to serve the gymnasium areas of AMCMS where these old systems can no longer keep up with the cooling needs.

A proposal was requested from Entech Sales and Service to furnish and install these units per Buy Board Contract # 461-14. The Texas Local Government Statewide Purchasing Cooperative has awarded a contract for Trade Services and Labor for Electrical, Plumbing, and HVAC. The Buy Board is the secured website for this cooperative which allows members to search for and access various products and services. College Station ISD is a member of this cooperative, which is administered by TASB. All items and catalogs posted on the Buy Board have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

It is the recommendation of Mark Pantel, Director of Purchasing and Jon Hall, Executive Director of Facilities to purchase two (2) Roof Top Air Handling Units installed at A&M Consolidated Middle School from Entech Sales and Service for \$50,365.00 per Buy Board Contract #461-14. The installation would be scheduled over a weekend.



Mark Pantel, Director of Purchasing



Jon Hall, Executive Director of Facilities