



College Station Independent School District

Success...each life...each day...each hour

College Station Independent School District Board Management Oversight Workshop Minutes April 20, 2017 3:00 p.m. Board Room

- A. CALL TO ORDER
President Valerie Jochen called the meeting to order at 3:00 p.m.
- B. DECLARATION OF QUORUM/WELCOME
President Jochen declared a quorum with five members present. In attendance were President Valerie Jochen, Vice President Jeff Harris, Secretary Carol Barrett, Trustee Michael Wesson and Trustee Quinn Williams. Trustee Mike Nugent arrived at 3:02 p.m. and Trustee Michael Schaefer arrived at 3:05 p.m.
- C. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION RELATED TO A MANAGEMENT OVERSIGHT WORKSHOP FOR THE CSISD HUMAN RESOURCES DEPARTMENT
Monica James, Director of Human Resources and Nkrumah Dixon, Assistant Director of Human Resources, introduced the staff members from the Human Resources Department in attendance at the workshop. Mrs. James and Mr. Dixon then reviewed the procedures and practices of the Department. Some of these include hiring of employees, managing service records, verifying employments, substitute training and placement, training and placement of field experience students, employee contracts, employee service awards, employee records and evaluations, benefits, employee relations, recruiting, and maintaining system integrity. A time for discussion and questions was included.
- D. ADJOURNMENT
Without objection, President Jochen adjourned the meeting at 4:52 p.m.

VALERIE JOCHEN

Board President

The Board of Trustees reserves the right to go into executive session in accordance with Section 551.071 through 551.084 of the Texas Government Code to discuss any item(s) in executive session in accordance with the Texas Open Meetings Act. Any necessary Board action related to such item(s) will be taken in open session following executive session.

VJ/ch