

College Station Independent School District

Success...each life...each day...each hour



MEMORANDUM

To: Dr. Clark Ealy, Superintendent
From: Mike Martindale, Deputy Superintendent
Date: May 10, 2017
Subject: Consider approval of recommendation for administrative contract
Agenda Item: I-1
Board Priorities: 1, 2
District Goals: 1, 2, 3, 5

Background

The following individual is being recommended by the Superintendent of Schools for an administrative contract.

- Chief Academic Officer, Dr. Penny Tramel

Dr. Tramel is an extremely talented administrator. She has served as a principal from 2004-2011 in Coppell before being promoted to Director of Elementary Education for two years. She was once again promoted to Executive Director for Curriculum and Instruction, a position she has held since 2013.

Recommendation

It is recommended that the Board of Trustees of College Station Independent School District approve the recommendation from the Superintendent of Schools to hire Dr. Penny Tramel as Chief Academic Officer.

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Mike Martindale
Deputy Superintendent for
Business and Operations

1812 Welsh Avenue
College Station, TX 77840
979-764-5400 -- www.csisd.org

A handwritten signature in black ink, appearing to read "CE", is located to the right of the typed name, with the date "5/10/17" written below it.

CLARK C. EALY, Ph.D.
Superintendent of Schools