

College Station Independent School District



Success...each life...each day...each hour

MEMORANDUM

To: Dr. Clark Ealy, Superintendent
From: Mike Martindale, Deputy Superintendent
Date: November 9, 2016
Subject: Consider approval of purchase of computer workstations - RFB #17-001
Agenda Item: J - 2.
Board Priority/
District Goal: Priority 3, Goal 4


Background

The technology department identified the need for additional computers at A&M Consolidated High School and College Station High School in the Career and Technology labs. Therefore, Request for Bid (RFB) #17-001 was prepared and mailed to twenty-three (23) vendors and advertised according to state bid laws and district policy. Sixteen (16) vendors responded to the RFB.

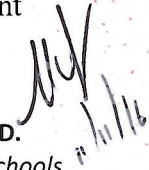
The received bids were evaluated and scored by staff members from the CSISD Technology and Purchasing Departments. The RFB included an option for pre-imaging of desktop computers with the CSISD provided image. The \$69,116.25 Bid #1 (Base Bid - \$68,606.25 plus Imaging Option - \$510.00) from Avinext for Hewlett Packard desktop computers and monitors received the highest matrix score based on the criteria in the RFB.

Recommendation

It is recommended that the College Station Independent School District Board of Trustees approve the purchase, pre-imaging, and delivery of HP computers from Avinext for the amount of \$69,116.25 to be paid using Perkins Federal Grant Funds.


Mike Martindale
Deputy Superintendent for
Business and Operations

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CLARK C. EALY, Ph.D.
Superintendent of Schools