

# College Station Independent School District



*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: November 9, 2016

Subject: Annual Subscription to Microsoft Education Desktop Package with Enterprise Client Access Licenses (CALs)

Agenda Item: J – 4.

Board Priority/  
District Goal: Priority 3, Goal 4

## BACKGROUND

Microsoft is transitioning toward annual subscriptions as opposed to the previous one-time purchase model. In order to maintain the district's current operating systems in the classrooms and with the servers, the purchase of the annual subscription is necessary.

In addition to the operating systems, this subscription allows for faculty, staff, and students to download Microsoft Office to up to five personally owned devices.

A quote was secured through SHI Government Solutions via the Department of Resources (DIR), a state agency which has established contracts with vendors for technology products and services.

## RECOMMENDATION

It is recommended that the College Station Independent School District Board of Trustees approve the purchase of the Annual Subscription Service for Microsoft's Education Desktop Package with Enterprise Client Access Licenses to SHI Government Solutions in the amount of \$54,450.90 per Department of Information Resources (DIR) Contract #SDD-2503 to be purchased using appropriated funds in the adopted 2016-17 General Fund budget.

*MM*  
**Mike Martindale**  
Deputy Superintendent for  
Business and Operations

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*Clark Ealy*  
**CLARK C. EALY, Ph.D.**  
Superintendent of Schools