

# College Station Independent School District



*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: September 14, 2016

Subject: Request for Class Size Waiver at College Hills Elementary

Agenda Item: I-1

Board Priority/  
District Goal: Priority 2, 3, Goal 1,2

## BACKGROUND

The Texas Education Code Education Code section 25.112 allows school districts to request class size waivers when any class enrollment in grades Kindergarten through Fourth exceeds twenty-two (22) students. In considering whether to grant an exception, the Texas Commissioner of Education must find that the class size limit creates an undue hardship on the district. The commissioner will consider such things as unanticipated enrollment growth, lack of facilities, lack of teachers, or financial hardships. A campus or district that is granted a class size exception shall provide written notice of the exception to the parent (or person standing in parental relation to) of each student affected by the exception.

The official class size waiver request identifies three first grade classes at College Hills Elementary. According to CSISD Board Policy, we must receive comments from a campus or district committee before proceeding with the waiver process. This action was accomplished at the September 14, 2016 District Educational Improvement Council meeting, at which there was unanimous approval to request the class size waiver.

*MW*  
Mike Martindale  
Deputy Superintendent for  
Business and Operations

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CLARK C. EALY, Ph.D.  
Superintendent of Schools

*CLC*  
9-16-16

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In discussions with the principal, it was recommended that we add support staff since there are no available classrooms.

In our waiver request, we will state that our immediate remedy is the addition of support staff and the future remedy is the opening of our tenth elementary school in August 2018.

## **RECOMMENDATION**

It is recommended that the Board of Trustees of College Station Independent School District approve this request for Class Size Waiver as presented.

**Mike Martindale**  
*Deputy Superintendent for  
Business and Operations*

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**CLARK C. EALY, Ph.D.**  
*Superintendent of Schools*