

COLLEGE STATION I.S.D.  
9304 ROCK PRAIRIE ROAD COLLEGE STATION, TX. 77845  
(979) 764-5408

**PURCHASING OFFICE**

**INTER-DEPARTMENTAL MEMO**

TO: Mike Martindale  
SUBJECT: Facility Maintenance Paving Services RFP #18-003  
DATE: November 27, 2017

Request for Proposal (RFP) # 18-03, Facility Maintenance Paving Services was mailed October 16, 2017 to seven bidders, advertised October 16 and October 23, 2017 and posted on the CSISD website. Three vendors responded to the RFP which opened November 16, 2017. The responsive bidders are:

<u>Bidder</u>	<u>Hourly Rates Total</u>	<u>% mark- up materials</u>
Palasota Contracting LLC.	\$35,000	30%
Palomares Construction, Inc.	\$16,600	8%
Tucker Construction	\$24,000	20%


This RFP is for Facility Maintenance Paving Services to be used to supplement Facilities Department maintenance personnel on an as needed basis. Each bidder was asked to quote hourly rates for the various classes of paving maintenance labor and a percentage mark-up for materials purchased for a specific paving maintenance project. The quantities of hours listed in the RFP were provided for bid evaluation purposes only. The Hourly Rates Total is the sum of the hourly rates based on the estimated quantity of hours provided.

The proposals were evaluated and scored by staff members from the Facilities and Purchasing Departments using the attached evaluation matrix. Palomares Construction and Tucker Construction received the highest scores based on the criteria in the RFP and proposed the lowest total hourly rates.

To insure sufficient availability of qualified paving personnel for the Facilities Department it is recommendation of Mark Pantel, Director of Purchasing and Jon Hall, Executive Director of Facilities to award the Facility Maintenance Paving Services RFP #18-003 to two contractors, Palomares Construction and Tucker Construction. The Facilities Department will utilize these contractors based on hourly rates, cost of materials and availability.

This RFP will be effective December 20, 2017 through August 31, 2019 with an option to renew for two (2) additional years if agreed to by both parties.

  
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Mark Pantel, Director of Purchasing

  
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Jon Hall, Executive Director of Facilities

**COLLEGE STATION I.S.D.  
EVALUATION MATRIX- RFP #18-003 Facility Maintenance Paving Services**

Bidders		Palomares Construction	Tucker Construction	Palasota Contracting
Points	Points	Points	Points	Points
1	the labor rate and % mark-up on materials (50%) the reputation of the vendor and of the vendor's goods or services; (10%)	150	99	81
2	the quality of the vendor's goods or services; (10%)	20	20	16
3	the extent to which the goods or services meet the district's needs; (10%)	20	20	17
4	the vendor's past relationship with the district; (10%)	20	20	15
5	the impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses: small, minority owned or labor surplus area firms; (1%)	20	20	15
6	the total long-term cost to the district to acquire the vendor's goods or services; (9%)	3	3	3
7	For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner: A. has its principal place of business in this state; or B. employs at least 500 persons in this state; (0%)	18	17	15
8	Total Points	0	0	0
	Vendor Award Recommendation	251	199	162
	Evaluation Notes			
	<b>RECOMMEND PALOMARES AND TUCKER.</b>			
	Evaluation Mark Points: Jon Hall, Rene Ramirez			

*Jon E. Hall*  
*Rene Ramirez*

**COLLEGE STATION I.S.D.  
Facility Maintenance Paving Services  
RFP #18-003**

Item#	Estimated Qty	UOM	Description	Palomares Construction, Inc.		Tucker Construction		Palasota Contracting LLC	
				Unit Price for one (1) hour	Ext. Price	Unit Price for one (1) hour	Ext. Price	Unit Price for one (1) hour	Ext. Price
1	500	HR	Concrete Paver Labor - Straight Time	\$24.00	\$12,000.00	\$35.00	\$17,500.00	\$50.00	\$25,000.00
2	100	HR	Concrete Paver Labor - Overtime	\$36.00	\$3,600.00	\$50.00	\$5,000.00	\$75.00	\$7,500.00
3	25	HR	Concrete Paver Labor - Holiday	\$40.00	\$1,000.00	\$60.00	\$1,500.00	\$100.00	\$2,500.00
			<b>Hourly Rates Total:</b>		<b>\$16,600.00</b>		<b>\$24,000.00</b>		<b>\$35,000.00</b>
4	1	%	Mark-up for materials purchased for a specific project.		8%		20%		30%
5	50	LFT	4 ft wide by nominal 4" thick sidewalk at 3000PSI	\$500.00 for one lot		\$3,300 /Lot		\$2,000.00/Lot	
			Minimum number of hours:	20 per week		5		5	
			References:	Complete		Complete		Complete	
			Authorization:	Complete		Complete		Complete	
			Felony Conviction:	Complete		Complete		Complete	
			Non Collusive Certificate:	Complete		Complete		Complete	
			Type of Firm:	Small, Minority Owned		Woman Owned		Small	
			Conflict of Interest:	Submitted-No Disclosure		Submitted-No Disclosure		Submitted-Incomplete	
			Debarment Certification:	Complete		Complete		Complete	
			Proposer/Vendor Certification Forms:	Complete		Complete		Complete	
			Certification Regarding Terrorist Org. & Boycott of Israel	Complete		Complete		Complete	