

# College Station Independent School District



*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: February 14, 2018

Subject: Band Uniforms for College Station High School

Agenda Item: J – 6.

Board Priority/  
District Goal: Priority 3, Goal 4

## BACKGROUND

This past marching season, the CSHS band had 200 members which equals the number of uniforms in inventory. To address varying sizes among students, programs usually maintain an inventory that exceeds membership by 25%. Therefore, the actual need for the CSHS band this past year was around 250 uniforms. This shortfall was managed by purchasing some additional, lesser quality uniforms, for use with the drum majors and percussion section. With the life expectancy of band uniforms being six to eight years, combined with an anticipated band enrollment of approximately 225 students next year, the need to address new uniforms for 2018-19 has become paramount.

Band uniforms have a longer lead time to produce than most apparel that we purchase. Thus, it would be important for us to order them now to ensure we receive them by marching season. This would account for growth in the program and the additional 25% for sizing purposes. This order should address their needs for the next six to eight years. Also, in maintaining a six to eight-year rotation, the A&M Consolidated High School band would be due for new uniforms around the 2020-21 or 2021-22 school year since their last purchase was in 2014.

*mm*  
Mike Martindale  
Deputy Superintendent -  
Chief Financial Officer

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CLARK C. EALY, Ph.D.  
Superintendent of Schools

*CE*  
2/15/18

# College Station Independent School District

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Eric Eaks, Director of Bands at CSHS, has worked with Fred J. Miller to identify the future uniforms needs for the CSHS Band. The attached quote is a result of that work. Fred J. Miller is an approved vendor of the Texas Local Government Statewide Purchasing Cooperative (BuyBoard.) The BuyBoard is administered by TASB and all items have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

Mark Pantel, Director of Purchasing, Buddy Reed, Director of Student Activities, and Eric Eaks, Director of Bands at CSHS, recommend the purchase of new band uniforms and accessories for College Station High School from Fred J. Miller per BuyBoard Contract #507-16 in the amount of \$130,949.75 using the 2017-18 General Fund.

## **RECOMMENDATION**

It is recommended that the College Station Independent School District Board of Trustees approve the purchase of new band uniforms and accessories for College Station High School from Fred J. Miller per BuyBoard Contract #507-16 in the amount of \$130,949.75 using the 2017-18 General Fund.

**Mike Martindale**  
Deputy Superintendent -  
Chief Financial Officer

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