

COLLEGE STATION I.S.D.
9304 Rock Prairie Rd., COLLEGE STATION, TX. 77845
(979) 764-5408

PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Martindale

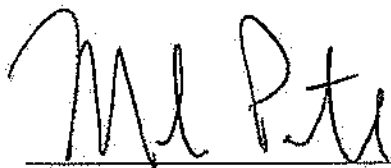
SUBJECT: Membership in the Purchasing Cooperative of America (PCA)

DATE: June 4, 2018

The Purchasing Cooperative of America (PCA) is another cooperative purchasing program that was established to identify qualified vendors of goods and services, comply with state and federal bidding requirements and to relieve the burdens of governmental purchasing by realizing economies of scale. This cooperative is administered by the Region III Education Service Center.

Membership in the Purchasing Cooperative of America (PCA) is free and is open to local governments, nonprofits and other political subdivisions of the State of Texas and United States. Membership requires the governing body to approve and sign the attached Interlocal Agreement and Resolution.

It is the recommendation of Mark Pantel, Director of Purchasing that we join the Purchasing Cooperative of America (PCA). This agreement shall remain in effect from the date of signature and shall be automatically renewed unless either party gives written notice of non-renewal.

A handwritten signature in black ink, appearing to read 'M. Pantel', is written over a horizontal line.

Mark Pantel, Director of Purchasing

PCA - Purchasing Cooperative of America

State of Texas

FOR: THE REGION 3
EDUCATION SERVICE CENTER

WHEREAS, the Board of Directors of College Station Independent School District, College Station, Texas

Pursuant to the authority granted by TEX. GOV'T Code 791.001, et seq, desires to participate in the Purchasing Cooperative of America (PCA) offered by Region 3 Education Service Center and in the Opinion that participating in this program will be highly beneficial to the taxpayers through the anticipated savings to be realized.

Therefore, be it RESOLVED that the College Station Independent School District request a stated need for participation in Purchasing Cooperative of America (PCA) whereby Mark Pantel is authorized and directed to sign and deliver any and all necessary requests and documents in connection therewith for and on behalf of College Station Independent School District.

I certify that the foregoing is a true and correct original Resolution duly adopted by the College Station Independent School District and is filed on record at the PCA office.

In witness thereof, I have set my hand and signature this _____ day of _____, 20____.

By: _____
(Authorized Signature).

Jeff Harris
(Printed Authorized Name)
College Station ISD Board President
(Title)

This legal document will remain current on file until either party severs the agreement.

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State of Texas

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By: _____

(Authorized Signature)

Jeff Harris

(Printed Authorized Name)

College Station ISD Board President

(Title)

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Interlocal Contract for Cooperative Purchasing Services



Pursuant to Texas Government Code, Chapter 791, Interlocal Cooperation Act, and Texas Local Gov't. Code, Chapter 271, Subchapter F. Cooperative Purchasing Program, this Interlocal Contract ("ILC") is made and entered into between **Region 3 Education Service Center, 1905 Leary Lane, Victoria, Texas 77901**, ("Region 3 ESC") and

College Station Independent School District ("Participating Agency"), located at

COMPLETE ENTITY NAME - PLEASE DO NOT ABBREVIATE

1812 Welsh Ave. College Station, TX 77840

ADDRESS - STATE - ZIP CODE

participating in the cooperative purchasing services of **Purchasing Cooperative of America ("PCA")**. Collectively, Participating Agency and Region 3 ESC will be known as the "Parties".

1. No Membership Fee to Join/Participate in PCA.

- There is no fee for PCA Membership.

2. Region 3 Education Service Center – Duties and Responsibilities.

- Administer the Purchasing Cooperative of America national cooperative purchasing program, and hold the contracts.
- The Board of Directors (or designee) will award the PCA contracts which have been competitively bid.
- Provide service and support to PCA Members.

3. Participating Agency, as PCA Member – Duties and Responsibilities.

- Designate a contact person and update the contact information as necessary.
- Provide an authorized signature on the Interlocal Contract.
- Work with PCA Awarded Contractors according to the PCA contract.
- Issue Purchase Orders to Vendors stating "Purchasing Cooperative of America" or "PCA" and "the Contract Number".
- Send copies of POs/Invoices/Internet Order Receipts to pcamerica@pcamerica.org
- Notify PCA at the address or email shown in paragraph 6 of any substantial problems in quality of goods or performance of services with an Awarded Contractor under a PCA contract.

4. Payment for Goods and Services.

- Payments to Vendors must be made in accordance with state laws and local procedures applicable to PCA Member.

5. Governing Law and Venue.

- In Texas. Any issue concerning this Interlocal Contract or PCA Contracts in which Region 3 Education Service Center is involved shall be governed by the laws of the State of Texas, excluding the conflict of law provisions.
- In Texas. Exclusive Venue for any litigation whatsoever involving Region 3 Education Service Center Purchasing Cooperative of America is the state district court of Victoria County, Texas.
- Outside Texas. PCA Member's use of PCA Contracts shall be governed by the laws of the State of N/A, excluding the conflicts of law provisions.
- Outside Texas. Exclusive Venue for litigation arising between PCA Member and PCA Awarded Contractor from use of PCA Contracts is NA (court jurisdiction).

6. Notification. All notices under this Interlocal Contract shall be sent to designated contact at the respective address indicated below. This contract is effective the date of the final signature and will remain in effect until and unless one (1) of the Parties terminates the agreement in writing with thirty (30) days' notice. Send the signed Interlocal Contract to Purchasing Cooperative of America, 11811 North Freeway, Suite #500, Houston, Texas 77060, or email to Members@pcamerica.org.

An email copy of an executed signature shall have the same force and effect as an original signature page.

College Station Independent School District

Participating Agency

Authorized Signature

Jeff Harris

Printed Name

Title Board President

Date _____

Designated Contact Mark Pantel

Title Director or Purchasing

Phone 979-764-5408

email mpantel@csisd.org

Region 3 Education Service Center

Authorized Signature _____

Printed Name _____

Title _____

Date _____

Designated Contact _____

Title _____

Phone _____

email _____



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College Station Independent School District

Participating Agency

Authorized Signature

Jeff Harris

Printed Name

Title Board President

Date _____

Designated Contact Mark Pantel

Title Director or Purchasing

Phone 979-764-5408

email mpantel@csisd.org

Region 3 Education Service Center

Authorized Signature _____

Printed Name _____

Title _____

Date _____

Designated Contact _____

Title _____

Phone _____

email _____