

College Station Independent School District



Success...each life...each day...each hour

MEMORANDUM

To: Dr. Clark Ealy, Superintendent
From: Mike Martindale, Deputy Superintendent
Date: June 13, 2018
Subject: Consider purchase of In Touch Receipting Software
Agenda Item: J – 8.
Board Priority/
District Goal: Priority 3, Goal 4

Background

The Business Office has been researching various vendors over the last several years to identify one that could supply a cash receipting software for activity funds, trust and agency, and general funds receipts. Based on the evaluation and testing of various systems, a group of administrators from the Business Office, along with campus personnel, identified the In-Touch Receipting Suite as the best product for the district's needs.

In-Touch Receipting Software is available per the Purchasing Cooperative of America (PCA) Contract #3-192-18. PCA contracts have been competitively bid and meet the State of Texas bid statutes.

It is the recommendation of Mark Pantel, Director of Purchasing, and Debra Parks, Director of Business Services, to purchase the In-Touch Cash Receipt Software in the amount of \$83,846.80 from In-Touch Receipting per PCA Contract #3-192-18 using the 2017-18 General Fund.

Recommendation

It is recommended that the College Station Independent School District Board of Trustees approve the purchase of In-Touch Cash Receipt Software in the amount of \$83,846.80 from In-Touch Receipting per PCA Contract #3-192-18 using the 2017-18 General Fund.

MM
Mike Martindale
Deputy Superintendent -
Chief Financial Officer

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CLARK C. EALY, Ph.D.
Superintendent of Schools

CE 6/14/18