

COLLEGE STATION I.S.D.  
9304 Rock Prairie Rd., COLLEGE STATION, TX. 77845  
(979) 764-5408

**PURCHASING OFFICE**

**INTER-DEPARTMENTAL MEMO**

TO: Mike Martindale

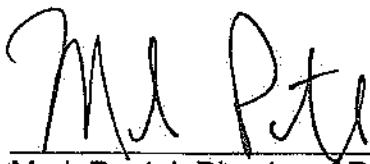
SUBJECT: Membership in the Sourcewell Purchasing Cooperative

DATE: July 19, 2018

The Sourcewell Purchasing Cooperative (formerly known as the National Joint Powers Alliance) is another cooperative purchasing program that was established to identify qualified vendors of goods and services, comply with state and federal bidding requirements and to relieve the burdens of governmental purchasing by realizing economies of scale.

Membership in the Sourcewell Purchasing Cooperative is free and is open to local governments, nonprofits and other political subdivisions of the State of Texas and United States. Membership requires the governing body to approve and sign the attached Interlocal Agreement and Resolution.

Membership in this cooperative will allow the district to continue to receive government rates from UPS for shipping. It is the recommendation of Mark Pantel, Director of Purchasing that we join the Sourcewell Purchasing Cooperative. This agreement shall remain in effect from the date of signature and shall be automatically renewed unless either party gives written notice of non-renewal.



Mark Pantel, Director of Purchasing

**SOURCEWELL AGREEMENT**

This Agreement, made effective on the date hereof, by and between Sourcewell (formerly known as National Joint Powers Alliance) and College Station ISD (hereinafter referred to as the "Member").

**Agreement**

1. Sourcewell, a public entity whose creation was authorized by Minn. Stat. § 123A.21, has followed procurement procedures for products and services offered by this Agreement in accordance with Minn. Stat. § 471.345. Sourcewell is permitted to engage in cooperative purchasing pursuant to Minn. Stat. § 123A.21 Subd. 7(23).
2. It is the sole responsibility of each Member to follow state and local procurement statutes and rules as it pertains to cooperative purchasing or joint power Agreements with in-state or out-of-state public agencies.
3. Sourcewell makes cooperative purchasing contracts available to Members "as is," and is under no obligation to revise the terms, conditions, scope, price, and/or any other conditions of the contract for the benefit of the Member. Members are permitted to negotiate and agree to additional terms and conditions with Vendors directly.
4. Each party shall be responsible for its acts and the results thereof, to the extent authorized by law, and will not be responsible for the acts of the other party and the results thereof. The Member will be responsible for all aspects of its purchase, including ordering its goods and/or services, inspecting and accepting the goods and/or services, and paying the Vendor who will have directly billed the Member placing the order.
5. The use of each contract by the Member will adhere to the terms and conditions of the Sourcewell contract.
6. Any dispute which may arise between the Member and the Vendor are to be resolved between the Member and the Vendor.
7. This Agreement incorporates all Agreements, covenants and understandings between Sourcewell and the Member. No prior Agreement or understanding, verbal or otherwise, by the parties or their agents, shall be valid or enforceable unless embodied in this Agreement. This Agreement shall not be altered, changed or amended except by written amendment executed by both parties.

**Member Name**

**Sourcewell**

By \_\_\_\_\_  
Its Board President  
TITLE

\_\_\_\_\_  
\_\_\_\_\_  
TITLE

DATE

DATE

Rev. 5/2018

**MEMBER INFORMATION**

Indicate an address to which correspondence may be delivered.

Organization Name*	<u>College Station ISD</u>
Address*	<u>1812 Welsh Ave.</u>
City	<u>College Station</u>
State/Province Code	<u>Texas</u> ZIP code* <u>77840</u>
Country	<u>USA</u>
Employer Identification Number	<u>74-6000528</u>
Website	<u>www.csosd.org</u>
Contact person* (First, Last)	<u>Mark Pantel</u>
Job Title*	<u>Director of Purchasing</u>
Job Role*	<u>Oversee purchasing &amp; warehouse</u>
E-mail*	<u>mpantel@csisd.org</u>
Phone*	<u>(979) 764-5408</u>

**Organization Type:**

**Government**

- Federal
- State
- County
- Municipality
- Tribal
- Township
- Special District

**Education**

- Pre-K
- Public K-12
- Private K-12
- Public Higher Ed
- Private Higher Ed

**Non-Profit (Please include documentation demonstrating non-profit status)**

- Church
- Medical Facility
- Other

**REFERRED BY**

- Advertisement \_\_\_\_\_
- Colleague/Friend \_\_\_\_\_
- Vendor representative \_\_\_\_\_
- Conference/Trade show \_\_\_\_\_
- Sourcewell website \_\_\_\_\_
- Other \_\_\_\_\_

**RETURN COMPLETED AGREEMENT TO:**

Sourcewell  
202 12<sup>th</sup> Street NE  
P.O. Box 219  
Staples, MN 56479

877-585-9706  
membership@sourcewell-mn.gov

*\*Denotes required information*

## RESOLUTION

A resolution of the Board of Trustees of College Station Independent School District (CSISD), College Station, Texas, approving the terms and conditions of an Interlocal Agreement between Sourcewell Cooperative providing for a purchasing cooperative purchasing program for goods and services. Designating Mark Pantel, Director of Purchasing, as official representative of CSISD relating to this program.

WHEREAS, the Board of Trustees of CSISD has been presented a proposed Interlocal Agreement by and between Sourcewell and CSISD and its citizens, are hereby in all things approved.

WHEREAS, College Station Independent School District, College Station, Texas pursuant to the authority granted under sections 791.001 to 791.029 of the Texas Local Government Code, V.T.C.A., as amended, desires to participate in the described purchasing cooperative and in the opinion that participation in this program offered will be highly beneficial to the taxpayers through the anticipated savings and improved efficiency to be realized.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COLLEGE STATION INDEPENDENT SCHOOL DISTRICT, COLLEGE STATION, TEXAS

- Section I. The term and conditions of the agreement having been received by the Board of Trustees of College Station Independent School District and found to be acceptable and in the best interest of CSISD and its citizens or hereby in all things approved.
- Section II. Mark Pantel, Director of Purchasing of CSISD under the direction of the Board of Trustees of CSISD in all matters related to the Sourcewell Purchasing Cooperative including the designation of specific contracts in which CSISD desires to participate.
- Section III. This resolution shall become effective from and after its passage.

Duly passed and approved this 21st day of August 2018.

ATTEST:

\_\_\_\_\_  
Jeff Harris, President

\_\_\_\_\_  
Mike Nugent, Secretary