

# College Station Independent School District

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*Success...each life...each day...each hour*



## MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: December 12, 2018

Subject: Resolution – Payment of Employees for Missed Work Time

Agenda Item: K – 3.

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## BACKGROUND

On Thursday, December 6, 2018, College Station ISD released faculty and staff early for the procession and interment of President George H.W. Bush.

According to Policy DEA (LOCAL), the board, by resolution or other action, shall approve payment for all employees during an emergency closing for which workdays are not scheduled to be made up.

## RECOMMENDATION

It is recommended that the College Station ISD Board of Trustees approve the attached resolution to pay all employees for the missed work time due to the early release of the district on Thursday, December 6, 2018, for the procession and interment of President George H.W. Bush.

*MM*  
Mike Martindale  
Deputy Superintendent -  
Chief Financial Officer

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CLARK C. EALY, Ph.D.  
Superintendent of Schools

*CE*  
12/13/18