

College Station Independent School District

Success...each life...each day...each hour



MEMORANDUM

To: Dr. Clark Ealy, Superintendent
From: Dr. Penny Tramel, Chief Academic Officer *P. S.*
Date: February 13, 2019
Subject: Required Board Approval for Eligibility Ranking System
Agenda Item: H-4

BACKGROUND

The Birth-to-Five Head Start Policy Council updated the weighting on their eligibility ranking criteria for program acceptance at the February 12, 2019 Policy Council. The updated eligibility was approved for the Birth to three year old children and for the three to four year old children. Applications will be distributed this spring and returned to the Head Start Office. Each child's application is ranked according to Eligibility Ranking Criteria to determine to establish a level of need for program services. The attached ranking sheets are used to determine the final number of points for each applicant. Please note the changes are highlighted on the attached ranking criteria.

RECOMMENDATION

It is recommended that the CSISD Board of Trustees approve the eligibility ranking forms for the College Station Independent School District Birth-to-Five Head Start Program. A signature page will be provided at the meeting for the approval of this request.

PENNY TRAMEL, Ed.D.
Chief Academic Officer

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[Signature]
2/15/19
CLARK C. EALY, Ph.D.
Superintendent of Schools