

College Station Independent School District



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MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: February 13, 2019

Subject: RFP #19-005 Internal Connections – Network Switches, Access Points, and Uninterruptable Power Sources

Agenda Item: J – 6.

BACKGROUND

As a part of the 2015 Bond program, network equipment throughout the district was identified for replacement. Request for Proposals (RFP) #19-005, Internal Connections Category 2 Network Equipment was mailed on January 8 to six (6) vendors, advertised January 8 and 15 in the local newspaper and posted on the College Station ISD website on January 8 and the Universal Service Administrative Company Schools and Library Program, E-Rate portal. Five vendors responded to the RFP which opened on February 5. Three vendors responded with complete bids and two with partial bids.

Staff from the technology and purchasing departments scored each proposal per the attached evaluation matrix. Layer 3 Communications received the highest matrix score and submitted the lowest priced complete proposal for the requested equipment. This purchase will allow for the update of infrastructure at sixteen (16) campuses. All campuses, except for River Bend Elementary, Wellborn Middle School, and Pecan Trail Intermediate School which are already equipped with the new versions, will receive the upgraded network switches and uninterruptable power sources. This purchase includes 137 new switches, 67 uninterruptable power sources and 256 additional access points.

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Mike Martindale
Deputy Superintendent -
Chief Financial Officer

1812 Welsh Avenue
College Station, TX 77840
979-764-5400 -- www.csisd.org

ME
CLARK C. EALY, Ph.D.
Superintendent of Schools
2/13/19

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It is the recommendation of Carmella Shafer, Director of Purchasing, and David Hutchison, Director of Technology, that the district approves the purchase of the network switches, access points, and uninterruptible power sources from Layer 3 Communication in the amount of \$1,375, 959.50 using 2015 Bonds Funds. Upon approval of this purchase from the Board of Trustees, Mr. Hutchison will submit the necessary documentation for possible E-Rate reimbursement which could account for approximately 60% of the overall costs.

RECOMMENDATION

It is recommended that CSISD Board of Trustees award RFP #19-005, Internal Connections for network switches, access points, and uninterruptible power sources to Layer 3 Communications in the amount of \$1,375, 959.50 using 2015 Bonds Funds.

Mike Martindale
*Deputy Superintendent -
Chief Financial Officer*

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CLARK C. EALY, Ph.D.
Superintendent of Schools