

COLLEGE STATION I.S.D.
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(979) 764-5408

PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Mike Martindale
DATE: February 8, 2019
SUBJECT: Central Texas Purchasing Alliance (CTPA) Interlocal
Participant Agreement

The Central Texas Purchasing Alliance (CTPA) is another purchasing cooperative that was established to identify qualified vendors of goods and services, comply with state bidding requirements and to relieve the burdens of governmental purchasing by realizing economies of scale. The CTPA is made up exclusively of school district purchasing representatives, with a collective desire to share experiences, tools, and knowledge. CTPA is an administrative agency created in accordance with Section 791.001 of the Texas Government Code. CTPA was created by Round Rock ISD.

CTPA is an alliance of over 70+ school districts in Central Texas and throughout the state, representing over 1.5 million students! CTPA's purpose is to support and provide information and services to the purchasing departments of these districts. The following is a list of some of the services provided:

- Mentoring
- Sharing of established contracts
- Providing developed specifications and boilerplates
- Establishing standards for cooperative venues

There is an annual fee of \$100 to join the CTPA. Membership requires the governing body to approve and sign the attached Interlocal Agreement and Resolution.

It is the recommendation of Carmella Shafer, Director of Purchasing that the district join the Central Texas Purchasing Alliance. Membership shall remain in effect from the date of signature and shall automatically renew unless either party gives thirty (30) days prior to the end of the current agreement period.


Carmella Shafer, Director of Purchasing

**BOARD RESOLUTION
OF
COLLEGE STATION INDEPENDENT SCHOOL DISTRICT**

WHEREAS, the College Station Independent School District has been presented a proposed Interlocal Agreement for a Central Texas Purchasing Alliance by and between the College Station Independent School District and various other independent school districts and found the Agreement to be acceptable and in the best interests of the College Station Independent School District and its citizens; and

WHEREAS, the College Station Independent School District pursuant to the authority granted under Sections 791.001 to 791.029 of the Government Code, V.T.C.A., as amended, desires to join in and elects to participate with the described purchasing alliance and its members, both jointly and individually, as well as future members in the pursuit of improving the efficiency, effectiveness and economy of procurement processes; facilitating the exchange of purchasing knowledge processes and documents; and in sharing of purchasing services that will ultimately lead to the efficiencies and potential savings that will be highly beneficial to the taxpayers of the district; and

WHEREAS, the College Station Independent School District acknowledges its obligation to pay participation fees, if any, to be established by the Alliance in order to offset costs incurred on behalf of the Alliance;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE COLLEGE STATION INDEPENDENT SCHOOL DISTRICT, College Station, Texas:

Section I.

The Agreement is hereby in all things approved.

Section II.

The Director of Purchasing of the College Station Independent School is hereby designated to act for the District in all matters relating to the Central Texas Purchasing Alliance including the designation of specific contracts in which the District desires to participate.

Section III.

This resolution shall become effective from and after its passage. DULY PASSED AND APPROVED THIS THE 19 day of February 2019.

Jeff Harris
Board of Trustees President