

College Station Independent School District

Success...each life...each day...each hour



MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: July 11, 2018

Subject: Award RFP #18-007 Custom Clothing, Apparel and Promotional Products

Agenda Item: J - 1.

Board Priority/
District Goal: Priority 3, Goal 4

Background

Request for Proposal #18-007 Custom Clothing, Apparel and Promotional Products was advertised according to state bid law and CSISD Board Policy. The district received responses from twenty-two (22) vendors. With input from campus and department staff, the Purchasing Department evaluated each proposal and provided vendor award recommendations using an evaluation matrix form. Mark Pantel, Director of Purchasing, recommends awarding the Custom Clothing, Apparel and Promotional RFP #18-007 to the sixteen (16) identified vendors listed in his attached memo.

Recommendation

It is recommended that the College Station Independent School District Board of Trustees award Request for Proposal # 18-007 Custom Clothing, Apparel and Promotional Products to the identified sixteen (16) vendors effective September 1, 2018 through August 31, 2020, with the option to renew for two (2) additional one-year periods.

MM
Mike Martindale
Deputy Superintendent -
Chief Financial Officer

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CE
CLARK C. EALY, Ph.D.
Superintendent of Schools
7/12/18