



# College Station Independent School District

*Success...each life...each day...each hour*

## College Station Independent School District Regular Board Meeting Minutes December 17, 2019 7:00 p.m. Board Room

ITEM NOS.	CONSENT ITEMS	DESCRIPTIONS
A.		<p><b>CALL TO ORDER /WELCOME</b></p> <p>President Michael Schaefer called the meeting to order at 7:00 p.m.</p>
B.		<p><b>DECLARATION OF QUORUM/WELCOME</b></p> <p>President Schaefer declared a quorum with seven members present. In attendance were President Michael Schaefer, Vice President Geralyn Nolan, Secretary Mike Nugent, Trustee Joshua Benn, Trustee Amanda Green, Trustee Jeff Horak and Trustee Kimberly McAdams.</p>
C.		<p><b>RECOGNITIONS</b></p>
C-1.		<p>Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence</p> <ul style="list-style-type: none"> <li>● Kadence Perdue - Cypress Grove Intermediate School</li> <li>● Clayton Brod - Cypress Grove Intermediate School</li> <li>● Naomi Bonaiti - College Station Middle School</li> <li>● Finnian Coyle - College Station Middle School</li> </ul>
C-2.		<p>Recognize artwork provided by South Knoll Elementary School, Southwood Valley Elementary School, Cypress Grove Intermediate, College Station Middle School, Wellborn Middle School and holiday</p>

		cards selected by campuses and district departments
<b>D.</b>		<p><b>CONSENT AGENDA</b></p> <p>Items listed on the Consent Agenda are as follows: Item G Minutes; Item H-2 Policy Update 114; Item J-2 Quarterly Investment Report; Item J-3 Mizuni Software renewal; Item J-4 Head Start financials; Item J-5 Monthly budget amendments; Item J-6 financial reports.</p> <p><b><u>MOTION 4840:</u></b> I move approval of the Consent Agenda as presented. The motion was made by Secretary Mike Nugent and seconded by Vice President Geralyn Nolan. The motion carried with seven ayes and zero nos.</p>
<b>E.</b>		<b>BOARD</b>
<b>E-1.</b>		<p>Board Directions and Reports/Announcements/Superintendent Reports and Announcements</p> <p><b><u>Board</u></b></p> <ul style="list-style-type: none"> <li>● CSISD Education Foundation</li> <li>● District Educational Improvement Council</li> <li>● Audit</li> <li>● Head Start Policy Council</li> </ul> <p>Trustee Kimberly McAdams attended the meeting last week and expressed how glad she was to be back on this council. It is so great to see the parents involved. During the meeting, they approved the 2020-21 budget. Currently there are 221 students enrolled in Head Start and 70 in Early Head Start with waiting lists for both. Head Start attendance is slightly lower than other elementary student attendance but the group discussed strategies to improve.</p> <ul style="list-style-type: none"> <li>● Intergovernmental Relations Liaison</li> <li>● Personnel Advisory Council Liaison</li> <li>● School Health Education Council</li> <li>● Upcoming Events</li> </ul> <p><b><u>Superintendent</u></b></p> <ul style="list-style-type: none"> <li>● Upcoming Events</li> </ul> <p>Superintendent Ealy stated that the holidays are coming up. The last day of school is December 19<sup>th</sup> which is an early</p>

		<p>release day. Students will be dismissed at either 12:45 or 1:30 depending on the grade level. Then staff will return on January 6<sup>th</sup> with students returning on January 8<sup>th</sup>.</p> <p>As most of the community knows, Superintendent Ealy was named Lone Finalist for Superintendent at Schertz-Cibolo-Universal City ISD. Their Board will vote to hire on January 7<sup>th</sup>. Then our Board will meet to decide the process to be used to proceed with moving forward to determine the next Superintendent. Superintendent Ealy will be here for a couple of months.</p>
<b>F.</b>		<p><b>HEARING OF CITIZENS</b> (Non-Agenda/Agenda Items)</p> <ul style="list-style-type: none"> <li>• Comments related to agenda items for this meeting will be heard during consideration of the item later in the meeting</li> <li>• All comments not related to an agenda item at this meeting will be heard at this time</li> </ul> <p>There were no citizens wishing to address the board at this time.</p>
<b>G.</b>	√	<p><b>MINUTES</b></p> <ul style="list-style-type: none"> <li>• <a href="#">November 19, 2019 Workshop Minutes</a></li> <li>• <a href="#">November 19, 2019 Regular Board Meeting Minutes</a></li> <li>• <a href="#">November 21, 2019 Public Hearing - Targeted Improvement</a></li> <li>• <a href="#">November 21, 2019 Special Board Meeting Legislative Update Minutes</a></li> </ul>
<b>H.</b>		<b>CURRICULUM AND INSTRUCTION</b>
<b>H-1.</b>		<p>Receive report related to CSISD Results Coaching</p> <ul style="list-style-type: none"> <li>• <a href="#">Tramel Memo</a></li> </ul> <p>Penny Tramel, Chief Academic Officer, gave a <a href="#">report</a> on the CSISD Results Coaching initiative including timeline, current tools, benefits to coaching, trends and what we are seeing in classrooms and on campuses.</p>

H-2.	√	<p>Consider approval of TASB Board Policy Update 114</p> <ul style="list-style-type: none"> <li>• <a href="#">Perry Memo</a></li> <li>• <a href="#">Policy Update 114</a></li> </ul>
I.		<b>PERSONNEL</b>
J.		<b>BUSINESS</b>
J-1.		<p>Consideration, discussion and possible action regarding the Annual Financial and Compliance Report for the fiscal year ended August 31, 2019.</p> <ul style="list-style-type: none"> <li>• <a href="#">Martindale Memo</a></li> <li>• <a href="#">Audit</a></li> </ul> <p>Shelby Lackey of Weaver presented the Board with the results of the comprehensive Annual Financial and Compliance Report for the fiscal year ended August 31, 2019. The auditors issued an “unmodified opinion” which is considered a “clean audit”. There was one finding resulting in a material weakness from a change with the way the district accounts for the liability for accrued wages.</p> <p><b>MOTION 4841:</b> I move to approve the Annual Financial and Compliance Report. The motion was made by Trustee Joshua Benn and seconded by Trustee Amanda Green. The motion carried with seven ayes and zero nos.</p>
J-2.	√	<p>Receive quarterly investment report for the three months ended November 30, 2019.</p> <ul style="list-style-type: none"> <li>• <a href="#">Martindale Memo</a></li> <li>• <a href="#">Quarterly Investment Report</a></li> </ul>
J-3.	√	<p>Consider approval of the purchase of the renewal of Mizuni Student Data Warehouse Software License for 2020 in the amount of \$61,300.00 per Central Texas Purchasing Alliance (CTPA) RFP #11392 using the 2019-20 General Fund.</p> <ul style="list-style-type: none"> <li>• <a href="#">Martindale Memo</a></li> <li>• <a href="#">Shafer/Hutchison Memo</a></li> </ul>

J-4.	√	<p>Consider approval of monthly Head Start financial statements and credit card expenditures.</p> <ul style="list-style-type: none"> <li>• <a href="#">Martindale Memo</a></li> <li>• <a href="#">Financial Statements</a></li> </ul>
J-5.	√	<p>Consider approval of monthly budget amendments.</p> <ul style="list-style-type: none"> <li>• <a href="#">Martindale Memo</a></li> <li>• <a href="#">Budget Amendments</a></li> </ul>
J-6.	√	<p>Consider approval of financial reports.</p> <ul style="list-style-type: none"> <li>• <a href="#">Martindale Memo</a></li> <li>• <a href="#">Financial Reports</a></li> </ul>
K.		<b>FACILITIES</b>
L.		<p><b>EXECUTIVE SESSION</b></p> <p>President Schaefer adjourned the meeting into Executive Session at 7:37 p.m.</p>
L-1.		<p>The Board will meet in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code.</p>
M.		<p><b>OPEN SESSION</b></p> <p>President Schaefer called the meeting back into Open Session at 8:35 p.m.</p>
N.		<p><b>ADJOURNMENT</b></p> <p>Without objection, President Schaefer adjourned the meeting at 8:35 p.m.</p>

MICHAEL SCHAEFER  
BOARD PRESIDENT

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The Board of Trustees reserves the right to go into executive session in accordance with Section 551.071 through 551.084 of the Texas Government Code to discuss any item(s) it is authorized to discuss in executive session in accordance with the Texas Open Meetings Act. Any necessary Board action related to such item(s) will be taken in open session following executive session.  
MS/ch

*Summary Notes have been placed beneath each Consent Agenda item for clarification purposes. Individual Board Members review each Agenda Item at least 72 hours prior to the actual Board Meeting.*

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MICHAEL SCHAEFER – PRESIDENT

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MIKE NUGENT - SECRETARY