



# College Station Independent School District

*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Clark Ealy, Superintendent  
From: Dr. Penny Tramel, Chief Academic Officer *P. S.*  
Date: January 15, 2020  
Subject: Required Board Approval for Birth to Five Eligibility Ranking System  
Agenda Item: H-3

## BACKGROUND

The Birth-to-Five Head Start Policy Council updated the weighting on their eligibility ranking criteria for program acceptance at the January 14, 2020 Policy Council meeting. The updated eligibility was approved for the Birth to three year old children and for the three to four year old children. Applications will be distributed this spring and returned to the Head Start Office. Each child's application is ranked according to Eligibility Ranking Criteria to establish a level of need for program services. The attached ranking sheets are used to determine the final number of points for each applicant. Please note the changes are highlighted on the attached ranking criteria.

## RECOMMENDATION

It is recommended that the CSISD Board of Trustees approve the 2020-2021 Eligibility Ranking Forms for the College Station Independent School District Birth-to-Five Head Start Program. A signature page will be provided at the meeting for the approval of this request.

PENNY TRAMEL, Ed.D.  
Chief Academic Officer

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*Clark C. Ealy*  
CLARK C. EALY, Ph.D.  
Superintendent of Schools