



# College Station Independent School District

*Success...each life...each day...each hour*

## MEMORANDUM

To: Mike Martindale, Superintendent *mm*  
From: Molley Perry, Chief Administrative Officer  
Date: June 11, 2020  
Subject: Missed Days Waiver  
Agenda Item: H-4

### BACKGROUND

Beginning on Monday, March 16, 2020, College Station ISD began a period of emergency closure due to the spread of COVID-19, or Coronavirus. The closure continued through the remainder of the 2019-2020 school year.

For school closure based on COVID-19 related concerns, each Local Education Agency (LEA) must seek additional minute waivers from the Texas Education Agency in order to meet the 75,600 operational minute requirement. This waiver will be granted as long as the LEA commits to supporting students instructionally while at home as verified through completion of the "Instructional Continuity Attestation While Closed" document.

Districts must apply for a Missed School Day waiver for each day they were closed for COVID-19. The waiver will be granted while the district is "Closed, Instructing," "Closed, Preparing," and "Closed, Temporary." In CSISD, the district was "Closed, Preparing" from March 16-20, 2020 and Closed, Instructing from March 23-May 28, 2020.

Per Guidance from the Texas Education Agency, all missed school days will continue to be designated as instructional days in the district's attendance accounting software.

The District Educational Improvement Council (DEIC) participated in an electronic vote, and by majority rule they approved the submission of this waiver prior to board action.

### RECOMMENDATION:

It is recommended that the College Station ISD Board of Trustees approve College Station ISD's submission of the Missed Instructional Days Waiver to the Texas Education Agency.

*Molley Perry*

**Molley Perry**  
Chief Administrative Officer

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**Mike Martindale**  
Superintendent of Schools